**20% Meeting – Guiding Questions**

**Norms:**

**Purpose:** To coordinate our services for students receiving ***interventions***, and to answer the question “Is what ***WE*** are doing working?”

***--Follow this process for each intervention group--***

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| **Step 1: Problem Identification (What is the problem?)** |
| **1. According to your *decision rules*, is there a group or an individual problem? *(Refer to progress monitoring graphs)*** |
| **Group** | **Individual**  |
| **Step 2: Problem Analysis (Why is the problem happening?)** |
| **2. Why isn’t the GROUP making adequate progress?** | **2. Why isn’t the INDIVIDUAL making adequate progress?** |
| **Check Fidelity of Intervention**(If fidelity is weak, go to step 3 & make plan to improve fidelity)(If fidelity is strong, check ICEL for the group) | **INSTRUCTION** (e.g., not enough time, pacing, corrective feedback, etc.)**CURRICULUM** (e.g., skills taught not matched to need, wrong materials used, fidelity to program, etc.)**ENVIRONMENT** (e.g., group size too big, physical setup, behavior management, attendance, etc.) **LEARNER** (Other factors to consider) |
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| **Step 3: Plan Development (What are we going to do about the problem?)** |
| **3. Using info from Step 2, and your *decision rules*, change the intervention for the GROUP** | **3. Using info from Step 2, and your *decision rules*, change the intervention for the INDVIDUAL** |
| **INCREASE FIDELITY (if needed)****INSTRUCTION*** Add time? Change Instructional delivery?

**CURRICULUM*** Change or add program?

**ENVIRONMENT**Change group size? Increase attendance? | **INSTRUCTION*** Add time? Change Instructional delivery?

**CURRICULUM*** Change or add program?

**ENVIRONMENT**Change group size? Move to different group? Behavior plan? Increase attendance? |
| **Step 4: Plan Implementation & Evaluation (Is what we are doing working?)** |
| **Implement the new intervention with the agreed upon changes for 6-8 weeks, then repeat this process** |