**OESPA Elementary Principal of the Year/**

**National Distinguished Principal of the Year (NDP)**

**PURPOSE**

To publicly recognize the outstanding leadership of elementary principals in Oregon and to honor them at the national level with NAESP as well.

**CRITERIA FOR SELECTION**

1. Must be a practicing principal with at least **five** years of experience in the principalship, who plans to continue as a practicing principal.
2. Must be a member of COSA/OESPA to be selected as Oregon’s winner. In order to be considered for the national award a membership of at least three years in NAESP will also be required.
3. The principal must demonstrate evidence of outstanding contributions to the community and to the education profession and should lead a school that:
* Is clearly committed to excellence;
* Has programs designed to meet academic and social needs of all students; and
* Have firm ties to parents and the community.

**GENERAL PROCEDURE**

1. Nomination materials will be sent to all COSA members.
2. Nominators will contact nominees to obtain information required if necessary. It is possible to nominate without the nominee knowing as well.
3. The OESPA Executive Committee will act as the selection committee by judging the materials and by personal contact with the home districts of the nominees, if desired.
4. The finalist will be recognized at the COSA Conference in June.

**TIMELINE**

1. Materials will be available in January.
2. Completed nomination forms should be sent to COSA staff member, Joanne Fey by

**Wednesday, March 13, 2019.**  You may also email forms to: joanne@cosa.k12.or.us.

1. The nominees and finalist will be notified by the beginning of April and be honored at the COSA conference in June and again at the Principal’s conference in October.

**OESPA Elementary Principal of the Year/NDP 2019**

**Nomination Form**

**Nominee’s Name **

**School **

**District **

**Address: **

**Phone  Email **

*Please answer all five questions below.* ***2 pages maximum (not including this form).***

1. List supervisory position(s) held in the past five years. Title, district, length of service.
2. Describe in some detail, achievements as they relate to student achievement. Give specific examples that would be described as going beyond the normal expectations of the position.
3. List and explain how the nominee has developed and updated his/her professional growth. Describe contributions made to the profession.
4. What has been accomplished in this position that has had an impact on the educational development of staff?
5. List other details that are pertinent to aid the committee in the selection process.

 ie. Examples of ties to parents and community

***I submit that the nominee name above is an OESPA member who has met the above criteria to be recognized as the recipient of the OESPA Distinguished Principal of the Year.***

**Nominator’s Name  Position **

**District **

**Phone  Email **

**Nominator’s signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Superintendent’s signature of support \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Return by no later than Wednesday, March 13, 2019**

 COSA

 Attention: Joanne Fey

 707 13th St. SE, Suite 100

 Salem OR 97301

Or you may e-mail your document: joanne@cosa.k12.or.us