



PROFESSIONAL ADMINISTRATOR LICENSE • 2023-2024 Course Schedule

Rolling schedule; courses are offered each year (not a cohort schedule)					
Term dates	Class dates			Instructor	Class details
Summer 2023 06/24-09/13	07/10-09/08	EDLD 618	Professional Administrator Clinical Internship For returning students who have completed other coursework	University supervisor	Job-embedded
	07/03-07/30	EDLD 687	Supervisory Practices for Administrators (3 credits)	Shelly Reggiani	Asynchronous
Fall 2023 09/26-12/08	09/26-12/08	EDLD 638	Oregon Advanced School Law (3)	Michael Carter Chris Parra	* Dec. 6-8 Conference + online dates TBD Details at registration
	09/26-12/08	EDLD 644	Learning Organization (3)	David Gray	Asynchronous
	09/26-12/08	EDLD 618	Professional Administrator Clinical Internship For returning students who have completed other coursework	University supervisor	Job-embedded
Winter 2024 01/08-03/24	01/08-03/24	EDLD 643	Evidence-Based Decision-Making (3)	Tim Collins	
	01/08-03/24	EDLD 675	Oregon School and District Finance (4)	Candace Pelt	
	01/08-03/24	EDLD 618	Professional Administrator Clinical Internship For returning students who have completed other coursework	University supervisor	Job-embedded
Spring 2024 04/01-06/14	04/01-06/14	EDLD 611	K-12 Education Policy for School Leaders (2)	Candace Pelt	
	04/01-06/14	EDLD 649	Ethical Governance for School District Leaders (2)	Shelley Berman	
	04/01-06/14	EDLD 687	Supervisory Practices for Administrators (3)	Shelly Reggiani	
	04/01-06/14	EDLD 618	Professional Administrator Clinical Internship For returning students who have completed other coursework	University supervisor	Job-embedded



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The Professional Administrator licensure course totals 27 credits over two years. Candidates seek licensure through TSPC with COSA/UE's assistance once all coursework is completed. Contact [Trina](#) for more information at 503-480-7214.

The **Clinical Internship** is a total of seven credits, with five credits maximum per term. We recommend taking back-to-back terms. The internship requires a minimum of 200 hours of meaningful district-level experiences distributed across the district-level NELP standards. A university internship supervisor and a district-based supervisor form the supervision team for each candidate. All university internship supervisors are highly qualified and experienced Oregon administrators, and all district-based supervisors must have held an Oregon administrator license for at least three years. During the internship experience, candidates are engaged in reading, discussion board posts and job-embedded assignments.