

# 2015 EXHIBIT REQUEST FORM

Yes, we would like to exhibit at the 41<sup>st</sup> Annual COSA Conference. We request the following:

Exhibit Hall <b>\$650</b> (1-31) Space # Requested:	Convention Hall <b>\$575</b> (32-63) Space # Requested:	Lobby <b>\$700</b> Space # Requested:	Entry Lobby <b>\$800</b> Space # Requested:	Upstairs Lobby <b>\$800</b>
---	---	--	--	-----------------------------

*(Exhibit Spaces are available on a first-come, first-served basis – Please indicate your preference by circling at least 6 different exhibit spaces on the attached map, and listing them in the order of your choice.)*

Our exhibit requires electricity:  Yes  No

Please describe your type of service/product and give a description of your display: \_\_\_\_\_  
\_\_\_\_\_

- Enclosed, please find our check for \$100 (non-refundable deposit). Please bill us for the balance due.
- Enclosed, please find our check for \$ \_\_\_\_\_ as payment in full for the requested exhibit space.

**COSA and the Seaside Convention Center assume no liability/responsibility for the safety of the property of exhibitors from theft, damage by fire, water, storm, vandalism or other causes, but will take reasonable precautions to protect the exhibits from such.**

\_\_\_\_\_  
Name of Authorizing Person (Please PRINT!)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Company Name (as you want it to appear on the sign)

\_\_\_\_\_  
Mailing Address (Street, PO Box, City, State, Zip)

\_\_\_\_\_  
Phone Fax Email

\_\_\_\_\_  
Representative(s) at the conference

\_\_\_\_\_  
Representative(s) address, phone and email

\_\_\_\_\_  
Representative(s) at the conference

\_\_\_\_\_  
Representative(s) address, phone and email

\_\_\_\_\_

**Please return this form to:**

Confederation of Oregon School Administrators  
Attn: Sera Lockwood  
707 13<sup>th</sup> Street SE, Suite 100, Salem, OR 97301-4035  
Phone: (503) 480-7212 Fax: (503) 334-1268 email: sera@cosa.k12.or.us



## 2015 COSA Conference Sponsorship

**COSA is offering your company an opportunity to sponsor various conference events. This is an excellent way to use advertising dollars and gain recognition from your clients.**

### **Special Education Pre-Conference Sponsor –4 available (\$500)**

- Free Table at Pre-Conference
- Special Recognition in printed Program
- Electronic Ad & Signage at Sponsored Session

### **PLATINUM SPONSORSHIP: First General Session – 1 available (\$5,000)**

- 45 second video – featuring the sponsor's company
- Logo on Conference Banner
- Present plaque to **Superintendent of the Year** – on stage
- Special Recognition in printed Program
- Electronic Ad & Signage at Sponsored Session
- Free Booth at the conference
- Free foursome at COSA Golf Classic

### **First General Session – 1 available – (\$2,000)**

- Present plaque to **Middle School Principal of the Year** (15 seconds featuring the sponsor's company)
- Recognition in printed Program
- Electronic Ad & Signage at Sponsored Session

### **Second General Session – 2 available – (\$2,000)**

- 30 second video
- Present plaque for **OACOA Achievement of Excellence Award** (15 seconds featuring the sponsor's company)
- Present plaque to the **High School Principal of the Year** (15 seconds featuring the sponsor's company)
- Recognition in printed Program
- Electronic Ad & Signage at Sponsored Session

### **Third General Session – 2 available – (\$2,000)**

- 30 second video
- Present plaque to the **National Distinguished Principal Award** (15 seconds featuring each sponsor's company)
- Present plaque to **Assistant Principal of the Year** (15 seconds featuring the sponsor's company)
- Recognition in printed Program
- Electronic Ad & Signage at Sponsored Session

### **President's Reception – 5 available (\$1,000)**

- Recognition in printed Program
- Electronic Ad & Signage at Sponsored Event
- Invitation to event and introduction

### **Family Fun Night – 3 available (\$500)**

- Recognition in printed Program
- Electronic Ad & Signage at Sponsored Event
- Invitation to event

### **OASSA Luncheon – 2 available (\$500)**

- Recognition in Program
- Signage at Sponsored Event

### **OESPA Luncheon – 2 available (\$500)**

- Recognition in Program
- Signage at Sponsored Event

### **Thursday Morning Continental Breakfast – 2 available (\$500)**

- Recognition in Program
- Signage at Sponsored Event

### **Friday Morning Continental Breakfast – 2 available (\$500)**

- Recognition in Program
- Signage at Sponsored Event

# 2015 COSA Conference Sponsorship Application Form

✓	Description	Price
	Special Education Pre-Conference (Wednesday)	\$500
	PLATINUM SPONSORSHIP: First General Session - Superintendent of the Year Award	\$5,000
	First General Session – OACOA Achievement of Excellence Award	\$2,000
	Second General Session - High School Principal of the Year Award	\$2,000
	Second General Session - Assistant Principal of the Year Award	\$2,000
	Third General Session - National Distinguished Principal of the Year Award	\$2,000
	Third General Session - Middle School Principal of the Year Award	\$2,000
	President's Reception (Wednesday evening)	\$1,000
	Family Fun Night (Thursday evening)	\$500
	OASSA Luncheon	\$500
	OESPA Luncheon	\$500
	Thursday Morning Continental Breakfast	\$500
	Friday Morning Continental Breakfast	\$500
<b>Total</b>		

**YES**, I am interested in sponsoring the event(s) indicated above. Please contact me to confirm.

Name: \_\_\_\_\_ Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (    ) \_\_\_\_\_ Fax: (    ) \_\_\_\_\_ Email: \_\_\_\_\_

Please return this form in its entirety to:

**Confederation of Oregon School Administrators**

707 13<sup>th</sup> Street SE, Suite 100, Salem, Oregon 97301

Phone (503) 480-7212; FAX (503) 334-1268

Email: [sera@cosa.k12.or.us](mailto:sera@cosa.k12.or.us)



# 2015 COSA CONFERENCE PROGRAM ADVERTISING

The COSA Conference Program will be in the same format as last year's program (an 8.5x11 inch booklet). The Conference Program serves as an invaluable reference guide for attendees during as well as after the conference. Make sure your company information is available to them by placing an ad! An ad in the program will call attention to your booth and if you are unable to exhibit, an ad will still give conference attendees exposure to your company and/or product.

Advertising space will be offered as follows on a first-come, first-served basis:

(Please check one)

DESCRIPTION	SIZE	COST
<input type="checkbox"/> Full Back Cover	7 ½" wide X 10" tall	\$500
<input type="checkbox"/> Inside Back Cover	7 ½" wide X 10" tall	\$400
<input type="checkbox"/> Inside Front Cover	7 ½" wide X 10" tall	\$400
<input type="checkbox"/> Full-page Advertisement	7 ½" wide X 10" tall	\$250
<input type="checkbox"/> One-half Page Advertisement	7 ½" wide X 4 ¾" tall	\$150
<input type="checkbox"/> One-third Page Advertisement	7 ½" wide X 3" tall	\$100
<input type="checkbox"/> One-quarter Page Advertisement	3 ¼" wide X 4 ¾" tall	\$80
<input type="checkbox"/> Business Card	3.5" wide X 2" tall	\$50

**(Requests for advertising space and your advertisement in PDF format must be received no later than May 15<sup>th</sup>. Email ads to: [derrick@cosa.k12.or.us](mailto:derrick@cosa.k12.or.us))**

**YES**, we would like to advertise in the COSA Conference Program as indicated above.

Enclosed is \$ \_\_\_\_\_  Please bill me  Please contact me to confirm

Name: \_\_\_\_\_ Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Please return this form in its entirety to:

**Confederation of Oregon School Administrators**  
 707 13<sup>th</sup> Street SE, Suite 100, Salem, Oregon 97301  
 Phone (503) 480-7212; Fax (503) 334-1268  
 email: [sera@cosa.k12.or.us](mailto:sera@cosa.k12.or.us)

