

OASSA 2026 Assistant Principal of the Year

PURPOSE

To publicly recognize the outstanding leadership of assistant principals in Oregon and to honor them at the national level with NASSP as well.

CRITERIA FOR SELECTION

1. Must have served as an assistant principal at one or more middle level or high schools for *three* or more consecutive school years.
2. Must be a member of COSA/OASSA. If selected as Oregon's winner, a membership in NASSP will also be required.

Please use 2 pages (maximum) to answer the following questions about the nominee and upload to the online form:

1. List supervisory position(s) held in the past three+ years. Title, district, length of service.
2. Describe in some detail achievements as they relate to student achievement. Give specific examples that would be described as going beyond the normal expectations of the position.
3. List and explain how the nominee has developed and updated his/her professional growth. Describe contributions made to the profession.
4. What has been accomplished in this position that has had an impact on the educational development of staff?
5. List other details that are pertinent to aid the committee in the selection process.

GENERAL PROCEDURE

1. Nomination materials will be sent to all COSA members.
2. Nominators will contact nominees to obtain information required if necessary.
3. The OASSA Executive Committee will act as the selection committee by judging the materials and by personal contact with the home districts of the nominees, if desired.
4. The finalist will be recognized at the COSA Annual Conference in June.

TIMELINE

1. Nominations open October 16, 2025
2. Nomination form submitted by 11:59 pm on November 11, 2025.
3. The nominees will be notified mid-November.
4. Oregon Assistant Principal of the Year will be notified late November.
5. National NASSP application due December 15, 2025.