

# OREGON SCHOOL LAW AND FINANCE

EDLD 607 – 2 Credits – CRN 41741  
University of Oregon – College of Education

## 2025 Summer Term Syllabus

Meeting Days: July 7-8, 2025  
9:00 am – 4:00 pm Monday and Tuesday

This class is **synchronous**

**Zoom links for each day will be sent to participants prior to class!**

### INDIGENOUS RECOGNITION STATEMENT

The University of Oregon is located on Kalapuya Ilihi, the traditional indigenous homeland of the Kalapuya people. Today, descendants are citizens of the Confederated Tribes of the Grand Ronde Community of Oregon and the Confederated Tribes of Siletz Indians of Oregon, and they continue to make important contributions in their communities, at UO, and across the land we now refer to as Oregon.

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### DESCRIPTION

This course is designed to provide K-12 school administrators with up-to-date information on legal and financial issues critical to Oregon schools. Students consist mainly of (a) licensed Oregon school administrators and other school personnel who want to earn graduate credit, while updating their knowledge of Oregon school law and finance; (b) out-of-state certified administrators who are applying for an Oregon Administrator License; and (c) licensed Oregon elementary and secondary teachers considering a career in school administration.

### OBJECTIVES

In this course, you will:

- Understand the relationship between local, state and federal funding as it pertains to K-12 schools in Oregon.
- Understand and be able to describe the key elements of Oregon's K-12 State School Fund (SSF) formula including the weighted factors in ADMw.
- Understand the Student Success Act and how the Student Investment Account (SIA) supports the district's budget.
- Identify Oregon law that guides the K-12 budget process and be able to describe the various steps in a budget process from the proposed budget to the adopted budget.
- Understand best practices and strategies for how to train, prepare and facilitate the budget committee.

- Identify school district policies that impact the budget process and understand the components of the policy that guide equitable resource allocation throughout the district.
- Understand the importance and best practices for creating data tracking systems that routinely inform and project future budgets.
- Understand the key components to an effective Budget Message including the development of a draft budget message for their district.
- Understand a variety of strategies for managing reserve accounts, special revenue funds and ending fund balances.

### **Oregon School Law**

- Understand and apply Federal and Oregon education law as it pertains to the role of K-12 School Administrators.
- Show a foundational understanding of Civil Rights law as it pertains to students, families, and staff.
- Identify the roles and responsibilities of Oregon School Administrators in ensuring access to educational programs.
- Understand IDEA and Section 504 and their intersectionality, and the role and responsibilities of Oregon School Administrators in implementing IDEA and 504 in schools.
- Understand and correctly administer School Board Policies and the accompanying Administrative Rules.
- Identify and understand the liability risk of Oregon School Administrators.
- Demonstrate an understanding of ethics laws and the ethical responsibilities of Oregon School Administrators in the performance of their duties.
- Demonstrate knowledge of current hot topics that have legal implications for schools and school districts.

### **TEXTBOOKS & READING MATERIALS**

Materials will be distributed during class and students will be reviewing Board Policies, Collective Bargaining Agreements, and various websites.

### **COURSE STRUCTURE**

This class is taught synchronously. Participants will be expected to participate throughout the two days in breakout sessions, etc. If you are unable to attend all hours of the two days, you will be unable to pass this course. Consider taking this seminar during fall term at the COSA Law Conference if you have other commitments during the two days.

### **QUIZZES, EXAMS and ASSIGNMENTS**

There are no quizzes or exams scheduled for this course. Discussion Board and other assignments including a final assignment for both the Finance and Law portion of class are required.

### **GRADING POLICY**

This class is graded as Pass / No Pass. Your final grade for this course will be based upon successful completion of all assignments with a minimum of a “B” and full participation. **Final grades will be issued at the end of *summer term*.**

### **COURSE INCOMPLETES**

Students are expected to be familiar with university policy regarding grades of “incomplete” and the timeline for completion. For details on the policy and procedures regarding incompletes, Please see: <https://education.uoregon.edu/academics/incompletes-courses>

# SCHEDULE OF TOPICS

Day		TOPIC	
1	Law Module	Overview And Welcome	Legal Resources
			▪ Oregon Revised Statutes
			▪ Oregon Administrative Rules
			▪ Board Policies
		State and Federal Laws	Systems of Government ORS OARs Board Policy ODE Div. 22
		Employee/Student rights	Due Process Equal Protection
		School Board	Role Policies Meetings
		Legally Defensible Decision Making Ethics	Duty to Report
		PECBA	Bargaining Fair Dismissal Appeal Board (FDAB) Employment Relations Board (ERB)
		Discrimination	Student
			Employee
		Special Education/504	
		PACE Attorney Presentation	Oregon Wage and Hour Laws
			Oregon Discipline and Dismissal
			Employees: Terms & conditions of Employment

	Finance Module	Legal Framework	Constitution Section Artie VIII, Superintendent of Public Instruction, and the common school fund

Day		TOPIC	
			ORS 294 Oregon Budget Law ORS 326 State Administration of Elementary and Secondary Education ORS 328 Local Financing of Education ORS 332 Local Administration of Education
			OAR 150 Oregon Department of Revenue OAR 581 Oregon Department of Education
		State School fund	Local, State and Federal Funding of K-12
			Student ADMr v. ADMw
			Teacher Experience Factor, Transportation
			SSF in Detail
		Other Funding Vehicles	Local Option
			Bonds
			Foundations
			Student Activity Funds
			Fees [ORS 339]
			ESD Funding and Services
		The Budget Process	Best practices and strategies, Budget messages
		Audits	Annual Financial Audits

### Course Requirements:

1. Full participation each day. Students are expected to actively participate in the day's synchronous sessions.
  - a. Cameras on
  - b. Participation in breakout sessions
2. Each module (Law day 1 and Finance day 2) will require a written paper that will be due Friday, July 11 by 5:00pm. Rubrics will be provided.

### COURSE POLICIES

#### Extensions and Late Work

Due to the nature of the course (two full days synchronous sessions), inability to attend may result in an "incomplete" grade.

Assignments in this course have due dates that are notated in the syllabus. Contact the instructor if you need support in meeting the deadlines for assignments.

Extensions can be granted in the event of emergencies. Please request the extension as soon as you know you require it the deadline has passed, or, if your emergency makes this impossible, then **before** as soon as possible afterwards. Extensions will not be offered on an open-ended basis, so if you need to ask for one, please give some consideration to how much time you will realistically need to complete the work.

There is no need to explain or offer personal information about the nature of your emergency in your email. We will trust you only to activate this policy in an emergency. Please note, too, that detailed feedback on your written work may be delayed or impossible to provide if you're submitting to meet an extended deadline.

At the end of term, granting extensions is challenging for the teaching team because of UO's tight turnaround on grading. Please be in touch in an emergency and we can discuss your options. An incomplete grade may be an option but requires advance communication.

**UO Instructional Policies Link**  
[UO Instructional Policies](#)