

# Your First Board Meeting

Don't make assumptions!

Do your background work



- Board Policy
- OSBA Information
  - [http://www.osba.org/Resources/Article/Board\\_Operations.aspx](http://www.osba.org/Resources/Article/Board_Operations.aspx)
  - <http://www.osba.org/Programs/BoardDevelopment.aspx>
- Review the packet
- Review minutes from last year's meetings
  - What were the hot topics?
  - Who should I expect to come? (The same unhappy neighbor who always comes? Press? Parent activists?)
- Talk to your executive assistant

If you have extra time



- Books
  - So Now You're the Superintendent Eller and Carlson
  
- Periodicals
  - AASA School Administrator <http://aasa.org/home/>
  - District Administration  
<https://www.districtadministration.com/>

## Meet with your Board Chair before the meeting



- Tell me how you expect the Board meeting to flow.
- Are there agenda items where I need some more background info?
- Who does what? (My chair just wants me to cover some agenda items without his needing to introduce them).
- Who will make motions?
- Who will second?
- What else should I be asking you?
- When can we meet after the meeting so you can give me feedback and suggestions?

Check your ego at the door.



Sheila Roley, Ed.D.  
Superintendent, Seaside School District  
[sroley@seasidek12.org](mailto:sroley@seasidek12.org)  
503-738-5591, 503-440-2032