

ST HELENS SD 502

Music Teacher (2025-036)

JOB POSTING

Job Details

Posting ID

2025-036

Title

Music Teacher

Description

This posting is for the 25/26 SY and is .60 FTE (4.75 hours).

Interviews are tentatively scheduled for 8/14/2025

Candidates need to hold a TSPC license or have the ability to obtain one.

When applying, please include the following:

- On-line application
- Resume'
- Cover letter
- At least 3 current letters of reference
- Unofficial transcripts

JOB SUMMARY

The Music Teacher promotes and develops successful learning for students in K-12 Music classes. The teacher also performs instructional and related duties as they pertain to the state and district standards in music education.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Essential duties of this position include the following. Employees in this position perform some or all of the following tasks. Other duties may be assigned.

1. Understands the requirements related to state and district standards in music education.
2. Develops course goals related to state and district standards in music education.
3. Uses techniques and introduces appropriate methods of teaching that enable students to meet the state and district standards for music education.
4. Provides a variety of classroom techniques and methods
5. Promotes high level of achievement in relation to individual student ability.
6. Uses techniques and methodologies appropriate to student ability.
7. Uses adopted district curriculum and appropriate supplementary materials.
8. Demonstrates knowledge of and ability to use research-based principles of effective instruction.
9. Organizes instruction using learning objectives with clearly defined student outcomes.
10. Employs teaching strategies congruent with planned student outcomes.
11. Monitors student learning and pace instruction accordingly.
12. Develops and maintains an environment conducive to effective student learning.
13. Develops written rules of classroom behavior, enforces the rules and communicates the rules to all students.
14. Communicates course goals and academic expectations to students and parents.
15. Provides for the health and safety of students in all instructional settings.
16. Prepares effectively for class using daily lesson plans.
17. Provides instruction predicated on course goals and objectives.
18. Develops and communicates appropriate grading standards to students
19. Establish written grading standards that are clear and incorporate and incorporate a variety of graded activities.
20. Assures that grading standards are explained and available to parents.
21. Develops and maintains positive interpersonal relationships.
22. Models personal behaviors of honesty, fairness, courtesy and consideration.
23. Maintains a cooperative relationship with administration, staff, students and parents.
24. Shares appropriate information with parents and with other staff members.

25. Provides documentation of students' progress and maintains appropriate records of student performance.
26. Provides timely and accurate feedback/documentation to students, parents and appropriate staff members.
27. Builds motivation and interest in learning.
28. Exhibits personal interest and encourages student interest in the subject area related to music education.
29. Maintain a current awareness of activities in music education.
30. Maintains an ongoing personal program of professional growth and development.
31. Develops and implements annually an approved plan for professional growth and development.
32. Identifies and requests to attend professional workshop activities.
33. Participates in District sponsored inservice/professional development offerings.
34. Maintains an attitude of helping in the whole school atmosphere.
35. Participates in student activities of the whole school outside of the music classroom, i.e. assemblies, concerts, field trips and programs.
36. Oversees activities related to musical group performances and trips.
37. Meets with the parent booster club as needed.
38. Plans concert programs, including facilities requests.
39. Assured trips are planned and chaperoned in accordance with District policies.
40. Other duties as assigned.

SUPERVISORY RESPONSIBILITIES

1. Students

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. A minimum of a Bachelor's degree in Music Education from an accredited institution.
2. Holds an appropriate license from Teacher Standards and Practices Commission in the State of Oregon.
3. Demonstrates a competent command of oral and written English Language.
4. Possess the musical skills and knowledge to teach the required curriculum.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

In an 8-hour workday, this job requires:

- R** - Rarely (Less than .5 hr per day)
O - Occasionally (.5-2.5 hrs per day)
F - Frequently (2.5-5.5 hrs per day)
C - Continually (5.5-8 hrs per day)
NA - Not Applicable

Physical Requirements

NA R O F C

Sitting		x
Stationary Standing	x	
Walking (level surface)		x
Walking (uneven surface)	x	
Crawling	x	
Crouching (bend at knees)	x	
Stooping (bend at waist)	x	
Twisting (knees/waist/neck)	x	
Turn/pivot		x
Climbing (stairs)	x	
Climbing (ladder)	x	
Reaching Overhead	x	
Reaching extension	x	
Repetitive use arms		x
Repetitive use hands grasping	x	
Repetitive use hands squeezing	x	
Fine manipulation	x	
Using foot control	x	
*Pushing/Pulling (Maximum Weight: 50 lbs)	x	
*Lifting/Carrying (Maximum Weight: 50 lbs)	x	

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

OTHER

Note: This is not necessarily an exhaustive or all-inclusive list of responsibilities, skills, duties, requirements, efforts, functions or working conditions associated with the job. This job description is not a contract of employment or a promise or guarantee of any specific terms or conditions of employment. The school district may add to, modify or delete any aspect of this job (or the position itself) at any time as it deems advisable.

Just a few facts about some of our benefits:

Time Off: All regular/full time employees are allowed two (2) days of discretionary leave during the school year. The District shall allow each full time employee ten (10) days' sick leave at full pay during each school year or one (1) day per month employed, whichever is greater. Sick leave not taken shall accumulate for an unlimited number of days.

Holidays: Holiday pay shall be granted to regular/full time employees for the following listed categories:

10 & 11 month employees: Labor Day, Veteran's Day, Thanksgiving, Christmas, New Year's Day, Martin Luther King Day, President's Day and Memorial Day

12 month employees: July 4th, Labor Day, Veteran's Day, Thanksgiving, Christmas, New Year's Day, Martin Luther King Day, President's Day and Memorial Day Exception: Custodians will have

the day after Thanksgiving in lieu of Veteran's Day. Juneteenth will be a non-contract, non-paid day for all classified employees.

Health Insurance: The District agrees to pay the medical, dental, vision and life insurance CAP amounts listed below. The employee will be responsible to pay the remaining through a payroll deduction:

2024-2027 Rates:

Employee Only: \$685
Employee Plus Spouse: \$1,443
Employee Plus Children: \$1,271
Family \$2,033

<i>Shift Type</i>	Part Time	<i>Salary Range</i>	\$63,422.00 to \$106,621.00
<i>Salary Code</i>	Annual	<i>Job Category</i>	Teacher
<i>External Job Application</i>	OR Teacher Application	<i>Internal Job Application</i>	District Internal Candidate Application
<i>Location</i>	Columbia City Elementary	<i>Posting Status</i>	Active
<i>Minimum Qualifications Screening</i>	High School Diploma/GED		

Job Application Timeframes

<i>Internal Start Date</i>	08/08/2025	<i>General Start Date</i>	08/08/2025
<i>Internal End Date</i>		<i>General End Date</i>	

Job Pools

<i>Pool Name</i>	<i>Quantity</i>	<i>Requisition ID</i>	<i>Requisition Title</i>
Linnea Heichelheim	1		

Alternate Job Contact

<i>Name</i>	Martine Barnett	<i>Title</i>	Principal
<i>Location</i>	Columbia City Elementary	<i>Phone</i>	
<i>Email</i>	martineb@sthelens.k12.or.us		

References

<i>Automatically Send Reference Check</i>	Yes	<i>Reference Check Form</i>	Certified Survey
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