

EMPLOYMENT OPPORTUNITY—EDUCATIONAL ASSISTANTS

July 14, 2025

Position:	Educational Assistant – Multiple Positions Available
Location:	Monroe Grade School, Monroe, Oregon
Requirements:	Must be at least 21 years of age, submit to a fingerprint based criminal history check, high school diploma.
Job Goal:	To provide a well-organized, smoothly functioning class environment in which students can take full advantage of the instructional program and available resource materials.
Hours/Wage/Days:	6.5 hours per day, starting \$15.90 per hour; school days only.
Benefits:	Insurance benefit of \$1,082.00 per month depending upon hours. District paid employee PERS (retirement) contribution. Paid leave including sick leave, personal days
Position Begins:	September 2025
Physical Qualifications:	In an eight hour day, employee may stand/walk 6-8 hours. Employee may use hands for repetitive single grasping, pushing/pulling, and fine manipulation. Employee may need to bend, twist, squat, and reach above shoulder frequently. Employee may need to climb occasionally. Employee may need to lift approximately 50 pounds, with frequent lifting and/or carrying of objects weighing 20-25 pounds.
Application Materials:	1. Letter of application 2. Resume 3. District application 4. Letters of recommendation
Closing Date:	Open until filled.

Applications available at <https://monroe.k12.or.us/jobs>. To request application by phone, mail or e-mail, contact: tonya.casarez@monroe.k12.or.us, 541-847-6292.

Return materials to: Personnel / Monroe School District #1J / 365 North 5th, Monroe, OR 97456, fax 541/847-6290 or e-mail tonya.casarez@monroe.k12.or.us.

– Monroe School District #1J – An Equal Opportunity Employer –

EOE. Monroe School District #1J does not discriminate on the basis of race, religion, color, sexual orientation, national origin, disability, marital or parental status, sex, or age, veterans' status, genetic information and disability if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position.
