

# Central School District 13J

## Behavior Specialist: Ash Creek Elementary (1864)

### JOB POSTING

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#### **Job Details**

*Posting ID*

**1864**

*Title*

**Behavior Specialist: Ash Creek Elementary**

*Description*

- We will actively recruit and fill any open positions with candidates who reflect the diversity of our students and community where possible.
- Covid 19 Vaccine Required
- Assignment, location, times worked are subject to change based on program/staffing needs.
- Bilingual skills (English/Spanish) are preferred.
- Salary noted is the 2021-22 rate. Subject to change.

#### **Primary Function:**

Assists building administration in the planning, implementation and assessment of the schoolwide student management program and contributes to a positive school culture and climate.

#### **Essential Functions:**

- Assists the principal in the management of the student behavior system for the purpose of enforcing school, district and state policy and maintaining safety and efficiency of school operations.
- Teaches individual students strategies and skills including conflict resolution, responsibility, and problem solving.
- Consults with, and assists, the school staff and parents in developing student behavioral expectations.
- Intervenes in occurrences of inappropriate behavior of students for the purpose of prevention and safety; assisting students in modifying behavior; and developing successful interpersonal skills.
- Monitors data from a variety of sources for the purpose of evaluation educational programs and services.
- Communicates with parents and caregivers.
- Works collaboratively with classroom teachers to support student success in all school areas.
- Supports the successful implementation of positive behavior expectations and management strategies through modeling and/or co-teaching.
- Develops and implements individual student skill-building plans based on district approved assessments, materials, strategies, and classroom lessons for the purpose of improving student achievement.
- Acts as a resource for staff with social, emotional and/or behavioral support needs.
- Assists teachers in effective and culturally appropriate classroom management practices.
- Assists the administration in the implementation and evaluation of school-wide positive behavior procedures for all students.
- Facilitates communication on behavioral issues between personnel, students and/or guardians for the purpose of evaluating situations, solving problems and/or resolving conflicts.
- Plans and delivers professional development.
- Assists in developing programs and/or activities to promote positive student behavior as well as intervention strategies.
- Assesses, monitors, and provides feedback to students on their academic and/or behavioral progress as necessary.
- Collaborates with other building staff, collects and reviews data related to school positive student behavior goals.

- Works cooperatively with community partners, mental health associates and other agencies that provide support and services for students and families.
- Provides information on school behavior plans, programs and policies.

### **Additional Functions:**

- Performs other related duties, as assigned, for the purpose of ensuring the efficient and effective functioning of the work

### **Minimum Qualifications:**

## **Skills, Knowledge and Abilities**

SKILLS are required to perform multiple, highly complex, technical tasks with a need to occasionally upgrade skills in order to meet changing job conditions. Specific skills required to satisfactorily perform the functions of the job include: analyzing assessment data; preparing and maintaining accurate records; using pertinent software applications; and communicating effectively with adults and students

KNOWLEDGE is required to perform basic math; read a variety of manuals, write documents following prescribed formats, and/or present information to others; and solve practical problems. Specific knowledge required to satisfactorily perform the functions of the job includes: research based literacy intervention strategies; competency based education; age appropriate student management techniques

ABILITY is required to schedule activities, meetings, and/or events; gather and/or collate data; and use job-related equipment. Flexibility is required to work with others in a wide variety of circumstances; work with data utilizing defined but different processes; and operate equipment using a variety of standardized methods. Ability is also required to work with a diversity of individuals and/or groups; work with data of varied types and/or purposes; and utilize a variety of job-related equipment. In working with others, problem solving is required to analyze issues and create action plans. Problem solving with data frequently requires independent interpretation of guidelines; and problem solving with equipment is limited. Specific abilities required to satisfactorily perform the functions of the job include: communicating with diverse groups; maintaining confidentiality; meeting deadlines and schedules; setting priorities; working as part of a team; working with detailed information/data; working with frequent interruptions; providing staff development as it relates to literacy-math; implementing and applying age appropriate student management techniques; being fair and consistent with a strong sense of empathy; and interpreting and complying with laws, rules, policies and trends regarding education and instruction.

## **Responsibility**

Responsibilities include: working under limited supervision using standardized practices and/or methods; directing other persons within a small work unit; and operating within a defined budget. Utilization of resources from other work units is often required to perform the job's functions. There is some opportunity to affect the Organization's services.

## **Working Environment**

The usual and customary methods of performing the job's functions require the following physical demands: occasional lifting, carrying, pushing, and/or pulling; some climbing and balancing; frequent stooping, kneeling, crouching, and/or crawling; and significant fine finger dexterity. Generally the job requires 30% sitting, 20% walking, and 50% standing. The job is performed under some hazardous conditions and in a clean atmosphere.

*Shift Type*  
*Salary Code*  
*External Job Application*  
*Location*  
*Minimum*

<b>Full Time</b>	<i>Salary Range</i>	
<b>Annual</b>	<i>Job Category</i>	<b>Teacher</b>
<b>Teacher Application</b>	<i>Internal Job Application</i>	<b>Internal Application</b>
<b>Ash Creek Elementary</b>	<i>Posting Status</i>	<b>Active</b>

Qualifications  
Screening

**Job Application Timeframes**

Internal Start Date **05/16/2022**  
Internal End Date **05/27/2022**

General Start Date **05/16/2022**  
General End Date

**Job Pools**

<i>Pool Name</i>	<i>Quantity</i>	<i>Requisition ID</i>	<i>Requisition Title</i>
<b>Default</b>	<b>1</b>	<b>1842</b>	<b>Behavior Specialist: Ash Creek Elementary</b>

**Alternate Job Contact**

<i>Name</i>	<i>Title</i>
<i>Location</i>	<i>Phone</i>
<i>Email</i>	

**References**

Automatically Send Reference Check	<b>Yes</b>	Reference Check Form	<b>Licensed Survey</b>
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