

# Seaside School District 10

2600 Spruce Drive, Suite 100, Seaside, OR 97138 ♦ Phone: 503-738-5591 ♦ Fax: 503-738-3471 ♦ [www.seaside.k12.or.us](http://www.seaside.k12.or.us)  
*An Equal Opportunity Employer and Provider*

## POSITION ANNOUNCEMENT

Posting ID 3505

### Bus Driver

(Posted 07/06/2021)

**JOB TITLE:** Bus Driver

**REPORTS TO:** Transportation Supervisor

**POSITION SUMMARY:** The primary purpose of this position is to transport students to and from school, home and activity destinations in a timely and safe manner. Emphasis will be on following regulations for safe operation and maintaining order among student passengers. Full job description available upon request.

**MINIMUM QUALIFICATIONS:**

1. High school diploma or equivalent.
2. Criminal history clearance (background and HB 2062).
3. Valid Oregon Driver's License or Commercial Driver's License, Oregon Department of Education School Bus Driver's Certificate, and evidence of insurability.
4. Pass Employment Drug & Alcohol Assessment.
5. Pass a school bus driver physical.

**DESIRED QUALIFICATIONS:**

1. Basic computer/Technology skills.
2. Spanish speaking skills

**SUMMARY OF ESSENTIAL DUTIES AND RESPONSIBILITIES:**

1. Drives buses and vans on regular routes, activity trips, and field trips in a variety of weather conditions.
2. Monitors student behavior and enforces rules, maintains order among student passengers, and makes referrals as needed.
3. Performs daily vehicle checks and cleans bus as needed.
4. Fuels vehicle as needed.
5. Operates accessories such as fire extinguishers, highway warning kits, tire chains, and first aid kits.
6. Reads and follows maps and oral and written directions.
7. Makes mechanical and repair referrals and provides information to mechanic as needed.
8. Informs students of vehicle regulations, safety procedures, and conducts safety drills as required.
9. Exercises sound judgment in varying weather conditions, on various surfaces and changing traffic conditions.
10. Maintains concentration and patience in frequently noisy conditions.
11. Completes and files reports and other required documents in an accurate and timely manner.
12. Participates in district required meetings and training activities as required.
13. Maintains the appropriate amount of classroom hours for a school bus certificate.
14. Works well with others, communicating effectively (orally and in writing) with students, parents, and staff.
15. Frequent and prolonged talking/hearing conversations.

**TERMS OF EMPLOYMENT:** Salary (Code 9) and excellent benefits based on current OSEA Salary Schedule and negotiated agreement. Monthly opt-out insurance stipend available to qualifying employees. Extra hours may be available for athletic trips. Starting date: August 2021

**TO APPLY:** Go to the Seaside School District website employment page, <http://www.seaside.k12.or.us/employment>, and follow the Application Process instructions to complete the online application.

The Seaside School District, in support of employment practices free of barriers to disabled individuals and in compliance with the Americans with Disabilities Act of 1990, provides reasonable accommodations necessary upon request and appropriate notice. For further information or assistance, contact the Business Manager at (503)738-5591. Speech/hearing impaired individuals may reach the District through the Oregon Telecommunications Relay Service by dialing 1(800)735-2900.