

GLADSTONE SD 115

Cook Helper (2797)

JOB POSTING

Job Details

Posting ID

2797

Title

Cook Helper

Description

Classification: Classified
Supervised By: Head Cook
FTE: 3.75 hours per day (9:45 AM to 1:30 PM)

Application Deadline: August 15, 2025

Start Date: August 25, 2025

Gladstone School District #115 strives to create an inclusive environment that welcomes and values the diversity of our staff and students. We foster fairness, equity and inclusion to create a workplace environment where everyone is treated with respect and dignity. We are most interested in finding the best candidate for the position, and we encourage you to apply. If you are unsure whether you meet the qualifications of this position, or how this would be determined, please feel free to contact human Resources to discuss your application.

Gladstone offers stipends for classified staff based on educational experience.

General description of the position: To assist the cooks in all areas of kitchen operations and to insure the quality and efficient preparation and serving of meals. Serving, sanitation, and cleaning will be a primary focus.

Minimum Qualifications:

1. Must possess some knowledge in food preparation, kitchen maintenance, cleaning and sanitation.
2. Must possess the ability to operate kitchen equipment.
3. Must be knowledgeable of standard safety practices.
4. Must possess the ability to work cooperatively with all district personnel and students.
5. Must possess the ability to perform physical requirements of the job which includes the moving and handling of frozen food and other kitchen supplies in accordance with state and federal guidelines.
6. Must be at least 18 years of age.
7. Fingerprinting and criminal history check as required by OAR 581-22-716.
8. Experience incorporating the perspectives of multiple communities, including [communities of color], in the consideration of impacts and outcomes of a decision-making process.

Duties and Responsibilities:

1. Regular attendance and punctuality.
2. Assists in preparation and serving of meals to students and staff.
3. Assists in the operation, care, and cleaning of kitchen equipment.
4. Assists in the general cleanup and sanitation of cooking utensils, serving utensils and kitchen work areas.
5. Works cooperatively with district personnel.
6. Performs other job related duties as assigned by the head cook.

Shift Type

Part-Time

Salary Range

\$17.49 to \$24.87

Salary Code

Per Hour

Job Category

Food Service

External Job
Application

Classified - Final

Internal Job
Application

Classified - Final

Location

John Wetten Elementary School

Posting Status

Active

Minimum
Qualifications
Screening

Job Application Timeframes

Internal Start Date **07/28/2025**
Internal End Date **08/15/2025**

General Start Date **07/28/2025**
General End Date **08/15/2025**

Job Pools

Pool Name	Quantity	Requisition ID	Requisition Title
Default	1		

Alternate Job Contact

Name	Jennifer Zamora	Title	Executive Assistant
Location	Gladstone School District Office	Phone	503.496.3935
Email	zamoraj@gladstone.k12.or.us		

References

Automatically Send Reference Check	Yes	Reference Check Form	Classified Survey
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