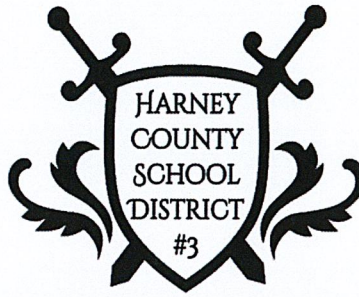


**Robert Medley**  
Superintendent

**Taci Weil**  
Student Services Director



**Paula Toney**  
Executive Assistant  
Financial Specialist

**Pete Runnels**  
Human Resources

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\*Posting open until June 5th, 2025 or until filled.\*

## **POSITION OPEN: Burns High School SPANISH LANGUAGE TEACHER**

Burns High School is seeking an enthusiastic Spanish Teacher for the 2025-2026 school year. An Oregon TSPC endorsement in World Language or Spanish endorsement is required. Additional endorsements are strongly encouraged.

Under the general supervision of the School Principal, to develop students' knowledge, skills and abilities in comprehending, speaking, reading and writing a language other than English, and to develop an understanding and appreciation of the native culture of the countries where the language is the primary means of communication.

### **Essential Job Functions:**

- Develops and administers foreign language education curriculum consistent with school district goals and objectives.
- Promotes a classroom environment that is safe and conducive to individualized and small group instruction, and student learning.
- Develops lesson plans and instructional materials and translates lesson plans into learning experiences to develop pertinent sequential assignments, challenge students, and best utilize the available time for instruction.
- Conducts ongoing assessment of student learning and progress, and modifies instructional methods to fit individual student's needs, including students with special needs; conducts individual and small group instruction as needed.
- Continues to acquire professional knowledge and learn of current developments in the educational field by attending seminars, workshops or professional meetings, or by conducting research.
- Organizes and maintains a system for accurate and complete record-keeping, grading, and reporting for all student activities, achievement and attendance as required by district procedures and applicable laws.
- Encourages parental involvement in students' education and ensures effective communication with students and parents.

**TO APPLY - Please visit our website at [hcsd3.org](http://hcsd3.org):**

<https://www.applitrack.com/harney/onlineapp/>

**For More Information Please Contact:**

Pete Runnels - Human Resources

Email: [peterunnels@hcsd3.org](mailto:peterunnels@hcsd3.org)

An Equal Opportunity Employer

Phone: 541-573-6811

Fax: 541-573-7557

190 Hines Blvd.

Burns, Oregon 97720

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