

**Walla Walla Public Schools**  
**Edison Dual Language Elementary School (Spanish/English) Bilingual Principal**  
**for the 2023-2024 school year (Job No 2023-02)**

**JOB POSTING**

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**Job Details**

*Posting ID*

**Job No 2023-02**

*Title*

**Edison Dual Language Elementary School (Spanish/English) Bilingual Principal for the 2023-2024 school year**

*Description*

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**POSITION ANNOUNCEMENT**

The Bilingual Elementary School Principal serves as the instructional and cultural leader of the school. This individual is responsible for carrying out the district’s mission at the school level, ensuring all students receive high quality instruction in an aligned and coherent system while addressing their social and emotional needs in a safe and engaging environment.

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**REQUIRED QUALIFICATIONS**

- Established success as an educational leader, either as a principal, assistant principal, dean of students, or similar formal supervisory capacity that clearly demonstrates ability to successfully lead an entire school community.
  - Bilingual/biliterate in English and Spanish.
  - Proven track record as an administrator or educational leader that demonstrates unwavering commitment to ensure all students learn at high levels.
  - Experience with and passionate support for a learning community culture centered around collaboration and collective efficacy.
  - Understands the importance of supporting the social/emotional needs of students and the critical role it plays in their success.
  - Is a lead-learner with a deep knowledge of high-quality instructional strategies and thirst to continue learning.
  - Deep knowledge and experience with dual language programming as a teacher or leader.
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Desired Qualifications

- Desires to make a difference in the community in which they work by becoming actively engaged and involved.
- Demonstrates a deep commitment to personal professional growth.
- Seeks to work in a district that values diversity, equity, and collaboration.
- Looks forward to establishing strong working relationships with fellow principals and district leadership.
- Has a proven commitment towards the development of a positive, student-centered school culture.
- Prior successful experience working with students and families from diverse socio-economic levels.
- A successful track record of working effectively with all parents and stakeholders.

Certification

- Valid Washington State Certificate with Principal Endorsement

Knowledge, Skills, and Abilities

- Knowledge/awareness of their own cultural identity and how this influences behavior; desire to learn about the cultural identity of others.

- Ability to establish and nurture an environment that promotes cultural competence and equitable treatment of staff, students, and patrons of the district.
- Advocate for equity, inclusion and professional practices that ensure all students achieve at high levels.
- Knowledge of SEL practices and approaches.
- Possess a passion for teaching and learning, and a depth of knowledge of curriculum including the core subject areas of reading, math, science, and writing.
- Ability to create a safe, orderly, positive school climate for students and staff.
- Ability to foster growth, creativity, and flexibility using a variety of techniques.
- Demonstrated successful experience in shared decision making, program development, staff supervision and evaluation.
- Knowledge of laws, rules and regulations governing the operation of public schools, including school reform legislation.
- Experience working with bilingual/bicultural students, faculty and families.

#### WALLA WALLA PUBLIC SCHOOLS VISION-MISSION-BELIEFS

##### **Vision**

Developing Washington’s most sought-after graduates

##### **Mission**

Walla Walla Public Schools ensures all students receive high quality instruction in an aligned and coherent system while addressing their social and emotional needs in a safe and engaging environment.

##### **Belief Statement**

We believe,

- in challenging and supporting all students
- quality instruction is critical to student success
- in investing in staff to ensure excellence
- in maximizing the impact of our resources
- in collaborative and transparent operation
- in the importance of family and community
- diversity is a strength

#### REPORTING RELATIONSHIPS

Reports to the Superintendent or Designee

#### PAY LEVEL

260-day contract; Negotiated Salary Range of \$126,263.00 - \$146,755.00, Retirement, SEEB Benefits, 20 Vacation Days, 13 Paid Holidays, Paid Sick Leave.

#### CONDITIONS

The preceding list of essential functions is not exhaustive and may be supplemented as necessary.

#### APPLICATION PROCESS

**Posting closes January 27, 2023.**

Submit online application to include:

- Letter of application detailing the candidate’s ability to successfully address the required qualifications.
- Resume
- 3 letters of recommendation

The Walla Walla School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression, gender identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The Walla Walla School District will also take steps to assure that national origin persons

who lack English language skills can participate in all education programs, services and activities. For information regarding translation services or transitional bilingual education programs, contact (509) 527-3000. The following employees have been designated to handle questions and complaints of alleged discrimination:

**Civil Rights Compliance Coordinator**

**Title IX Coordinator**  
 Dr. Mindy Meyer, Director of HR  
 Education  
 364 S. Park Street  
 Walla Walla, WA 99362  
 (509) 527-3000  
[mmeyer@wwps.org](mailto:mmeyer@wwps.org)

**Section 504/ADA Coordinator**

Barb Casey, Director of Special  
 364 S. Park Street  
 Walla Walla, WA 99362  
 (509) 527-3000  
[bcasey@wwps.org](mailto:bcasey@wwps.org)

<i>Shift Type</i>	<b>Full-Time</b>	<i>Salary Range</i>	<b>\$126,263.00 to \$146,755.00</b>
<i>Salary Code</i>	<b>Per Year</b>	<i>Job Category</i>	<b>Administrative</b>
<i>External Job Application</i>	<b>Administrative</b>	<i>Internal Job Application</i>	<b>Administrative</b>
<i>Location</i>	<b>Edison Elementary</b>	<i>Posting Status</i>	<b>Active</b>
<i>Minimum Qualifications Screening</i>			

**Job Application Timeframes**

<i>Internal Start Date</i>	<i>General Start Date</i>	<b>01/09/2023</b>
<i>Internal End Date</i>	<i>General End Date</i>	<b>01/27/2023</b>

**Job Pools**

<i>Pool Name</i>	<i>Quantity</i>	<i>Requisition ID</i>	<i>Requisition Title</i>
<b>Default</b>	<b>1</b>		

**Alternate Job Contact**

<i>Name</i>	<b>Judy Hui</b>	<i>Title</i>	<b>Administrative Assistant for Human Resources</b>
<i>Location</i>	<b>District Office</b>	<i>Phone</i>	<b>509-526-6712</b>
<i>Email</i>	<b>jhui@wwps.org</b>		

**References**

<i>Automatically Send Reference Check</i>	<b>Yes</b>	<i>Reference Check Form</i>	<b>Administrative Survey</b>
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