



MOLALLA RIVER SCHOOL DISTRICT

Job Description

TITLE: Elementary Music Teacher

REPORTS TO: Principal

EVALUATED BY: Principal

WORK CALENDAR: 190 Days

JOB GOAL: The goal of the Elementary Music Teacher is to help elementary students gain an appreciation and understanding of music and to assist them in the acquisition of skills and knowledge necessary to achieve the State Benchmark Standards in a classroom environment that is safe and conducive to learning. This goal is achieved through the implementation of instructional strategies and programs which meet the needs of a diverse student population and

The teacher does this by implementing instructional strategies and programs which meet the needs of a diverse student population in a classroom environment that is safe, positive and conducive to learning and by developing positive working relationships with students, staff, administration, parents, volunteers and the community.

ESSENTIAL REQUIREMENTS:

To perform this job successfully an individual must:

1. Be able to conduct music accurately and expressively with self-confidence.
2. Implement best instructional and assessment practices in teaching music to elementary school students.
3. Possess knowledge of effective behavior management methods.
4. Have working knowledge of the voice at assigned levels.
5. Have functional knowledge of sound and stage equipment and related technology.
6. Maintain satisfactory attendance as defined in District policy and regulations.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Ensure that instructional activities and materials are clearly related to District and school goals and objectives.
2. Teach students to sing well-formed vowels and a clear, free, focused, in-tune sound.
4. Provide instructional activities and materials which best meet individual and group skills and needs.
6. Design or select and use planned sequences of instruction so that students acquire skills in vocal technique and music reading.
7. In preparation for instruction, address both short- and long-term learning goals.
Show written evidence of preparation upon request from immediate supervisor.
8. Ensure that music and equipment are properly used, maintained, and stored and that inventory records are accurate and current.
9. Conduct interesting and well-paced lessons using a variety of instructional techniques and materials appropriate to the lesson.

10. Use a variety of formal and informal assessments to monitor student progress and achievement of the instructional objectives. Provide feedback promptly and often regarding their progress.
11. Prepare and maintain accurate and complete records as required by law and district policy.
12. Use a grading system which is consistent, fair and supportable.
13. Maintain professional confidentiality concerning individual student data and achievement.
14. Communicate to students and parents the level of student achievement and progress towards established classroom, district, and state standards.
15. Work constructively with colleagues and others for the purpose of improving the quality of students' behavior and academic success.
16. Maintain professional competence through in-service education activities provided by the District and/or in self-selected professional growth activities.
17. Establish and maintain standards of student behavior needed to achieve a functional learning environment. Notify and involve parents/guardians regarding students' behaviors as needed and as outlined in school and District policies.
18. Take all reasonable precautions to provide a safe, secure learning environment.
19. Maintain a high level of professional integrity by adhering to the Teacher Standards and Practices requirements for an Ethical Educator, (as written in the Staff Handbook), as well as Board Policy and State Law.
20. Participate in various meetings (e.g. staff, team, parent conferences, in-service training, etc.) for the purpose of receiving and/or providing information or sharing expertise.
21. Perform other tasks as may be assigned by the Board or Administration.

CERTIFICATES, LICENSES, REGISTRATIONS, BONDING, AND/OR TESTING REQUIRED:

- Hold or have the ability to obtain a valid Oregon teaching license with the appropriate endorsements.
- Criminal Justice Fingerprint Clearance.
- Possess and maintain a valid First Aid card if required for position.

PHYSICAL DEMANDS:

Significant physical abilities include lifting/carrying, reaching/handling, talking/hearing conversations, near/far visual acuity/depth perception/accommodation/field of vision. (See addendum for details)

TERMS OF EMPLOYMENT:

A minimum of 190 days per school year. Salary to be according to current salary schedule agreed upon in the Licensed Collective Bargaining Agreement.

EVALUATION:

The performance of this job will be evaluated in accordance with provisions of the Licensed Agreement, Board Policy and State Law.

I have read and understand the responsibilities and qualifications of this position description.

Employee Signature

Date

Revised: 6/9/2021

Revised: 6/13/2023