

GLADSTONE SD 115

Principal - High School (2605 (5856))

JOB POSTING

Job Details

Posting ID

2605 (5856)

Title

Principal - High School

Description

High School Principal: Grades 9-12
Supervised by: Superintendent
Classification: Administrator

Application Deadline: Monday, February 6, 2023

Start Date: July 1, 2023

Gladstone High School has a Principal position beginning in the 2023-2024 school.

Gladstone School District offers a comprehensive benefit package. Salary placement is per the administrator salary schedule and based on experience.

Gladstone School District #115 strives to create an inclusive environment that welcomes and values the diversity of our staff and students. We foster fairness, equity and inclusion to create a workplace environment where everyone is treated with respect and dignity. We are most interested in finding the best candidate for the position, and we encourage you to apply. If you are unsure whether you meet the qualifications of this position, or how this would be determined, please feel free to contact human Resources to discuss your application.

Job Goal:

School administrator who is actively involved and responsible for management of Gladstone High School, including curriculum, instruction, staff, budget, physical facilities, public relations and the safety and welfare of the students. Provides leadership and assists teachers in leading students toward the fulfillment of their potential for intellectual, physical, emotional and psychological growth and maturation. Leads for inclusivity and the promotion of an equitable learning environment

Minimum Qualifications:

1. Valid Oregon administrative license with appropriate endorsements.
2. Master's degree with emphasis in secondary education.
3. Successful teaching experience.
4. Administrative experience preferred.
5. Possess the emotional and physical stamina to perform duties as required by the designated task except for temporary disability.
6. Sound oral and written communication skills.
7. Effective and reasonable practices with regard to student discipline.
8. Successful experience in developing and administering a budget in a responsible manner.
9. Successful experience in staff development and evaluation.
10. Maintain the highest standards of ethics, honesty, integrity and personal conduct.
11. Maintain a positive relationship with students, staff, and parents.

Essential Functions:

1. Prepare and administer an annual school budget.
2. Submit recommendations for selection of staff, and evaluate employees assigned to the school.

3. Promote positive student behavior and discipline in accordance with district policies, resulting in effective instruction in school.
4. Prepare and implement school regulations and procedures consistent with district policy.
5. Be knowledgeable and informed regarding curriculum and instruction methodology and provide strong instructional leadership.
6. Promote a positive, caring climate for learning; deal sensitively and fairly with persons from diverse cultural backgrounds, and communicate effectively with students, staff and parents.
7. Provide instructional planning and development skills that will assist teachers and improve instruction.
8. The principal is responsible for the associated student body funds in the school.
9. Possess strong curriculum skills.
10. Become familiar and knowledgeable of state laws and district policies concerning his/her school operation.
11. Supervise the implementation of curriculum in the building, evaluate its effectiveness through appropriate test measures, and implement the necessary changes which would result in improvement of the curriculum.
12. Demonstrate an understanding and provide leadership in responding to educational reform.
13. Carry out any other duties assigned.

Required Knowledge, Skills, and Abilities

1. Understand high school age youth - promote, motivate and assess staff and students.
2. To recommend, assign, supervise and evaluate staff.
3. To respond and handle conflict in an objective manner.
4. Successful experience in classroom teaching and/or administration.
5. Demonstrate a participatory leadership style.
6. Maintain high ethical standards in matters involving confidentiality.

<i>Shift Type</i>	Full-Time	<i>Salary Range</i>	\$118,712 to \$133,611
<i>Salary Code</i>	Per Year	<i>Job Category</i>	Administrative
<i>External Job Application</i>	Administrator Application - Final	<i>Internal Job Application</i>	Administrator Application - Final
<i>Location</i>	Gladstone High School	<i>Posting Status</i>	Active
<i>Minimum Qualifications Screening</i>			

Job Application Timeframes

<i>Internal Start Date</i>	01/13/2023	<i>General Start Date</i>	01/13/2023
<i>Internal End Date</i>	02/06/2023	<i>General End Date</i>	02/06/2023

Job Pools

<i>Pool Name</i>	<i>Quantity</i>	<i>Requisition ID</i>	<i>Requisition Title</i>
Default	1		

Alternate Job Contact

<i>Name</i>	Tammy Tracy	<i>Title</i>	Director Human Resources
<i>Location</i>	Gladstone School District Office	<i>Phone</i>	503-650-2577
<i>Email</i>	tracyt@gladstone.k12.or.us		

References

*Automatically Send
Reference Check* **Yes**

*Reference Check
Form*

Certified Survey