

# **Creswell SD 40**

## **High School Principal - Creswell High School for the 2025-26 School Year (734)**

### **JOB POSTING**

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#### **Job Details**

*Posting ID*

**734**

*Title*

**High School Principal - Creswell High School for the 2025-26 School Year**

*Description*

Creswell School District is seeking a High School Principal to lead the outstanding staff at Creswell High School, and to join our team of dedicated and innovative educational leaders for the 2025-26 school year. Creswell High School serves approximately 350 students in grades 9-12.

**Position open until filled. Applicant screening begins April 7, 2025.**

#### **Position Description:**

**General Description:** The school principal serves as the educational leader, responsible for managing laws, policies, regulations, and procedures to ensure that all students are supervised in a safe learning environment that meets the approved curricula and mission of the school district. Achieving academic excellence requires that the school Principal work collaboratively to direct and nurture all members of the school to communicate effectively with parents/guardians and the community.

**The Primary Functions of the Position:** Supervision and evaluation of licensed and classified staff, student performance, public relations, team development and instructional leader, facilities supervision, budget management and staffing.

**General Responsibilities:** Leadership in curriculum and instruction, school operations and management, hiring of personnel, staff development, student supervision and discipline, extracurricular activities, emergency procedures, ensure compliance with all laws, state and district policies and procedures, athletics and OSAA activities oversight, and budget management.

**Personal Traits:** The successful candidate will be a visionary leader, motivator and strong collaborator with the desire, knowledge, and experience to work with diverse populations. In addition, the candidate will be able to communicate effectively and develop strong relationships with students, staff, and the community, will demonstrate a passion for student learning, embrace creativity and innovation, commit to ongoing instructional improvement, and make student success a top priority.

#### **Required Qualifications:**

- Minimum of five years of experience as an educator.
- Oregon Administrative Licensure or evidence of eligibility.
- Curriculum and instructional leadership skills.
- Ability to lead school improvement efforts informed by data that produce high achievement results.
- Strong communication skills.
- Effective management skills for school operations.
- Expertise in personnel selection, management, evaluation, and staff development.
- Knowledgeable about IDEA, IEP procedures, TAG guidelines and procedures and all appropriate programs for equitable education outcomes.

#### **Preferred Qualifications:**

- Successful classroom teaching and administrative experience at the middle or high school level.
- Experience with extracurricular programs and activities and fundraising.
- Demonstrated ability to motivate high school students to be college, career and life ready.

- Knowledgeable about behavioral interventions and supports.
- Has experience with collaboration and shared decision making practices that align to the PLC principles.

#### **Salary and Benefits:**

Annual Salary: \$112,452 - \$124,126 (220 day contract)

Benefit package includes family medical, dental, vision, life and disability insurance, district paid PERS, professional dues, tuition reimbursement and cell phone stipends.

#### **Application Procedure:**

Applicants shall submit a letter of interest, current résumé, three (3) letters of reference (preferably from current and previous evaluators), copy of current administrative license, and Creswell School District administrative application. Only those candidates selected for interviews will be contacted.

#### **Address all inquiries to:**

Creswell High School Search Committee  
Creswell School District  
998 West A Street  
Creswell, OR 97426

<i>Shift Type</i>	<b>Permanent</b>	<i>Salary Range</i>	<b>\$112,452.00 to \$124,126.00</b>
<i>Salary Code</i>	<b>Annual</b>	<i>Job Category</i>	<b>Administrator</b>
<i>External Job Application</i>	<b>Administration</b>	<i>Internal Job Application</i>	<b>Administration</b>
<i>Location</i>	<b>Creswell High School</b>	<i>Posting Status</i>	<b>Active</b>
<i>Minimum Qualifications Screening</i>			

#### **Job Application Timeframes**

<i>Internal Start Date</i>	<b>03/21/2025</b>	<i>General Start Date</i>	<b>03/21/2025</b>
<i>Internal End Date</i>		<i>General End Date</i>	

#### **Job Pools**

<i>Pool Name</i>	<i>Quantity</i>	<i>Requisition ID</i>	<i>Requisition Title</i>
<b>Default</b>	<b>1</b>	<b>2549</b>	<b>High School Principal - Creswell High School for the 2025-26 School Year</b>

#### **Alternate Job Contact**

<i>Name</i>	<i>Title</i>
<i>Location</i>	<i>Phone</i>
<i>Email</i>	

#### **References**

<i>Automatically Send Reference Check</i>	<b>No</b>	<i>Reference Check Form</i>	<b>OR Reference Check</b>
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