

POSTING DATE: 4/28/21

CLOSING DATE: Until Filled

POSITION: Lower Elementary Teacher

FTE: 1.0

Start Date: 9/1/21 for 2021-2022 School Year

Calendar: 185 Days

Grade Level: 4/5

REPORTS TO: Executive Director

SALARY for 2018-19: \$34,608 - \$62,606 based on experience and education.

#### PURPOSE:

All classrooms have a .5FTE assistant ( full-time assistant for Kindergarten) and small classroom sizes typically less than 20 students. The primary purpose of this position is to instruct and supervise a diverse group of children by establishing a positive, respectful learning environment, providing ample and varied hands-on learning opportunities and promoting high standards of performance for all students regardless of their background and developmental levels.

#### ESSENTIAL DUTIES AND RESPONSIBILITIES:

Meets the standards of Competent and Ethical Performance as outlined in Oregon Administrative Rules (OAR 584-020-000 to 584-020-045). This is not necessarily an exhaustive or all-inclusive list of responsibilities, qualifications, skills, duties, requirements, efforts, functions, or working conditions associated with the job. The following are examples of principle duties; however, any one position may not cover all duties listed and examples may not cover all duties an employee is expected to perform.

- Plan integrated thematic units following MCCS's curriculum, mission and vision
- Differentiate instruction using learning targets and leveling for all students
- Integrate field experiences into instruction
- Create partnerships with greater community organizations
- Model and teach respect with an awareness of diversity
- Use cooperative and positive discipline approaches
- Assure that every student has ample opportunity to demonstrate proficiency with district and state standards
- Participate in development and implementation of individual student plans (e.g., IEP, 504)
- Establish and maintain open lines of communication with all students and with parents/guardians concerning both academic and behavioral progress of students
- Participates and takes ownership of continuous self improvement
- Attends and participates in organizational events

#### QUALIFICATIONS:

- Valid Oregon Elementary Teaching License or the ability to obtain one
- Demonstrates an understanding or desire to incorporate place-based learning.
- Standard First Aid certification, or the ability to obtain certification within two months of hire

This job description is not a contract of employment or a promise or guarantee of any specific terms or conditions of employment. MCCS may add to, modify, or delete any aspect of this (or the position itself) at any time as it deems advisable.

#### TERMS OF EMPLOYMENT:

This position is for the 2021-2022 school year. MCCA hires all employees on an annual basis as “at will” employees.

All applicants will be considered carefully. Those candidates selected for interviews will be notified shortly after the closing date. All applicants will be notified when the position is filled.

Muddy Creek Charter School is an Equal Opportunity Employer -- Qualified applicants are considered for employment without regard to race, religion, color, national origin, sex, sexual orientation, age, marital status, veteran status, genetic information, or disability in accordance with state and federal law.

Individuals wishing to apply for this position should submit:

- ★ Cover Letter
- ★ Resume
- ★ Three letters of recommendation
- ★ A copy of your Oregon teaching license.

Direct all application materials to:

Amanda Vanderzee, Office Manager  
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<https://www.muddycreekcharterschool.org/staff/employment>