

**Walla Walla Public Schools**  
**Assistant Principal Pioneer Middle School (Job No 2022-31)**

**JOB POSTING**

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**Job Details**

*Posting ID*

**Job No 2022-31**

*Title*

**Assistant Principal Pioneer Middle School**

*Description*

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**POSITION ANNOUNCEMENT**

The Middle School Assistant Principal serves as part of the administrative team providing instructional and cultural leadership of the school. This position works with the Principal to carry out the district's mission at the school level, ensuring all students receive high quality instruction in an aligned and coherent system while addressing their social and emotional needs in a safe and engaging environment.

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**REQUIRED QUALIFICATIONS**

- Established success as an educational leader, as either a dean of students, program leader, instructional coach, or other formal capacity that clearly demonstrates the candidate's ability to successfully help lead a school community.
  - Proven track record as an educational leader/educator that demonstrates unwavering commitment to ensure all students learn at high levels.
  - Experience with and passionate support for a learning community culture centered on collaboration and collective efficacy.
  - Understands the importance of supporting the social/emotional needs of students and the critical role it plays in their success.
  - Is a lead-learner with a deep knowledge of high-quality instructional strategies and thirst to continue learning.
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**Desired Qualifications**

- Desires to make a difference in the community in which they work by becoming actively engaged and involved.
- Demonstrates a deep commitment to personal professional growth.
- Seeks to work in a district which values diversity, equity, and collaboration.
- Looks forward to establishing strong working relationships with fellow administrators and district leadership.
- Has a proven commitment towards the development of a positive, student-centered school culture.
- Prior successful experience working with students and families from diverse socio-economic levels.
- A successful track record of working effectively with all parents and stakeholders.

**Certification**

- Valid Washington State Certificate with Principal Endorsement

**Knowledge, Skills, and Abilities**

- Possess a passion for teaching and learning, and a depth of knowledge of curriculum including the core subject areas of reading, math, science and writing.
- Ability to create a safe, orderly, positive school climate for students and staff.
- Ability to foster growth, creativity, and flexibility using a variety of techniques.
- Demonstrated successful experience in shared decision making, program development, staff supervision and evaluation.

- Knowledge of and demonstrated skills in the use of technology for teaching and learning.
- Knowledge of laws, rules and regulations governing the operation of public schools, including school reform legislation.
- Spanish bilingual skills preferred.

WALLA WALLA PUBLIC SCHOOLS VISION-MISSION-BELIEFS

**Vision**

Developing Washington’s most sought-after graduates

**Mission**

Walla Walla Public Schools ensures all students receive high quality instruction in an aligned and coherent system while addressing their social and emotional needs in a safe and engaging environment.

**Belief Statement**

We believe,

- in challenging and supporting all students
- quality instruction is critical to student success
- in investing in staff to ensure excellence
- in maximizing the impact of our resources
- in collaborative and transparent operation
- in the importance of family and community
- diversity is a strength

REPORTING RELATIONSHIPS

Reports to the Building Principal

PAY LEVEL

260-day contract; Principals Salary Schedule

CONDITIONS

The preceding list of essential functions is not exhaustive and may be supplemented as necessary.

APPLICATION PROCESS

**Posting closes May 16, 2022**

Submit online application to include:

- Letter of application detailing ability to successfully address all of the required qualifications.
- Resume
- 3 letters of recommendation

The Walla Walla School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression, gender identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The Walla Walla School District will also take steps to assure that national origin persons who lack English language skills can participate in all education programs, services and activities. For information regarding translation services or transitional bilingual education programs, contact (509) 527-3000. The following employees have been designated to handle questions and complaints of alleged discrimination:

**Civil Rights Compliance Coordinator**

**Title IX Coordinator**

Mindy Meyer, Director of HR  
 364 S. Park Street  
 Walla Walla, WA 99362  
 (509) 527-3000  
[meyer@wwps.org](mailto:meyer@wwps.org)

**Section 504/ADA Coordinator**

Barb Casey, Director of Special Education  
 364 S. Park Street  
 Walla Walla, WA 99362  
 (509) 527-3000  
[bcasey@wwps.org](mailto:bcasey@wwps.org)

Shift Type  
 Salary Code  
 External Job  
 Application

**Full-Time**  
**Per Year**  
**Administrative**

Salary Range  
 Job Category  
 Internal Job  
 Application

**\$110,498.00 to \$128,518.00**  
**Administrative**  
**Administrative**

*Location* **Pioneer Middle School** *Posting Status* **Active**  
*Minimum Qualifications Screening*

**Job Application Timeframes**

*Internal Start Date* *General Start Date* **05/05/2022**  
*Internal End Date* *General End Date* **05/16/2022**

**Job Pools**

<i>Pool Name</i>	<i>Quantity</i>	<i>Requisition ID</i>	<i>Requisition Title</i>
<b>Default</b>	<b>1</b>		

**Alternate Job Contact**

<i>Name</i>	<b>Judy Hui</b>	<i>Title</i>	<b>Administrative Assistant for Human Resources</b>
<i>Location</i>	<b>District Office</b>	<i>Phone</i>	<b>509-526-6712</b>
<i>Email</i>	<b>jhui@wwps.org</b>		

**References**

<i>Automatically Send Reference Check</i>	<b>Yes</b>	<i>Reference Check Form</i>	<b>Administrative Survey</b>
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