

Lebanon Community Schools

Job #25004 - Mental Health Therapist - (2025-26) - District Office (25004)

JOB POSTING

Job Details

Posting ID

25004

Title

Job #25004 - Mental Health Therapist - (2025-26) - District Office

Description

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. Valid PsyD, LCSW, LPC, LMFT, or equivalent Oregon professional licensure strongly preferred.
2. Bilingual Spanish preferred.
3. Master's degree in Social Work, Psychology, or Counseling from an accredited college or university.
4. Criminal history clearance.
5. Minimum two years of work experience in mental health. Of the two (2) years of progressively responsible mental health experience, at least one (1) year of work experience must provide case management and treatment to individuals with mental illness and/or addictions.
6. Experience working with variety of people from diverse cultures or backgrounds.
7. Understanding of confidentiality, HIPPA and their application to client records.
8. Understanding of FERPA requirements and the unique records and information sharing process between clinical and educational entities.
9. Effective oral and written communication skills, especially written skills for assessment formulation and service notation is required and clinical skills around communicating with families, educators and community members in a professional manner is needed.
10. Experience with community behavior health, systemic intervention, or public health with youth and families.
11. Possess strong professional social and interpersonal skills.
12. Understanding of human growth and development patterns learning theory and brain research.
13. Familiarity with a variety of age appropriate guidance, counseling and behavior management strategies that reflect current research on best practices.
14. Ability to listen with empathy and understanding to others who have concerns to express.
15. Knowledge of state and federal education laws and of student and staff rights.
16. Ability to exhibit professionalism and effective human relations.
17. Ability to effectively manage and supervise students and their work.
18. Ability to facilitate meetings and collaboration efforts with staff and community.
19. Ability to travel among district facilities and, if driving, the ability to meet district driving standards.

POSITION SUMMARY:

The purpose of this position is to provide primary guidance, prevention, counseling, and coordinated services to students in cooperation with parents, school staff, and members of community service.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Meets the standard of Competence and Ethical Performance as outlined in Oregon Administrative Rules (OAR 584-020-000 to 584-020-045). The following are examples of principle duties however, any one position may not cover all duties listed and examples may not cover all duties an employee is expected to perform.

ESSENTIAL FUNCTIONS:

Clinical Screening, Assessment & Treatment:

1. Provide direct individual, family and group psychotherapy within a school.
2. Manage a flexible caseload of clinical work and be able to manage individuals whose needs span the intensity of clinical needs. Management of a large population of potential clients on a "needs" based model of care.
3. Monitor all students to assure that appropriate referrals and/or plans are made to support educational progress and social/emotional balance.
4. Consult with teachers, students, and parents in identifying and solving problems that interfere with school progress.

Documentation and Administrative Management

1. Complete required clinical documentation to maintain a medical/legal client record (including assessments, treatment plans, recommendation letters and service notes).
2. Maintain accurate, complete and confidential records as required by law, district policy, and administrative regulations.

Mental Health Response Team Facilitator

1. Act as a key point of contact and facilitation for mental health response for given buildings.
2. Clinical direction and guidance to administrators and staff will be required from the position of "peer expert".
3. Work collaboratively with school personnel in meeting diverse social, emotional and academic needs of students.
4. Assist in transition between elementary and middle school or middle school and high school.
5. Serve as a liaison between school and community resources that benefit students, parents and school community.

APPLICATION PROCESS:

Interested applicants must apply through our District Office website at <https://lebanonor.tedk12.com/hire/index.aspx>. Salary as per negotiated agreement. For more information, contact Mental Health Coordinator Sandi Cox at: sandi.cox@lebanon.k12.or.us

The district's policy is to provide veterans and disabled veterans with preference as required by law and will require applicants to provide certification⁴ of eligibility for preference, in addition to other requested materials.

Reasonable accommodations for the application and interview process will be provided upon request and as required in accordance with the Americans with Disabilities Act of 1990. Individuals with disabilities may contact the Human Resources Office at (541) 259-8949 for additional information or assistance. Speech/hearing impaired applicants may contact the District for help through the Oregon Telecommunications Relay Service by dialing (800)735-2900. Spanish Voice/TTY#: 1-800-735-3896

⁴ See verification of Veteran's Preference (OAR 839-006-0465). An applicant claiming veteran's or disabled veteran's preference will submit a copy of their Certificate of Release or Discharge from Active Duty (DD Form 214 or 215) or a certification that the veteran is expected to be discharged or released from active duty under

honorable conditions not later than 120 days after the submission of the certification. A disabled veteran may also submit a copy of their letter from the US Department of Veterans Affairs, unless the information is included in the DD Form 214/215 or a certification that the veteran is expected to be medically separated from active duty under honorable conditions not later than 120 days after the submission of the certification.

Lebanon Community School District is an equal opportunity employee.
The District reserves the right to transfer employee to another position and/or site.

<i>Shift Type</i>	Full-Time	<i>Salary Range</i>	\$44,285.00 to \$88,815.00
<i>Salary Code</i>	Salary	<i>Job Category</i>	Certified
<i>External Job Application</i>	Licensed	<i>Internal Job Application</i>	Licensed
<i>Location</i>	District Office	<i>Posting Status</i>	Active
<i>Minimum Qualifications Screening</i>	Valid PsyD, LCSW, LPC, LMFT, or equivalent Oregon Professional Licensure		

Job Application Timeframes

<i>Internal Start Date</i>	03/17/2025	<i>General Start Date</i>	03/17/2025
<i>Internal End Date</i>	06/06/2025	<i>General End Date</i>	06/06/2025

Job Pools

<i>Pool Name</i>	<i>Quantity</i>	<i>Requisition ID</i>	<i>Requisition Title</i>
Default	1	4915	Mental Health Therapist

Alternate Job Contact

<i>Name</i>	Sandi Cox	<i>Title</i>	Mental Health Coordinator
<i>Location</i>	District Office	<i>Phone</i>	
<i>Email</i>	sandi.cox@lebanon.k12.or.us		

References

<i>Automatically Send Reference Check</i>	No	<i>Reference Check Form</i>	Mental Health Therapist
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