

Baker School District 5J
BROOKLYN PRIMARY – TWO PRIMARY/ELEMENTARY TEACHERS
Notice of Position Opening: In/Out of District
Date Open: February 13, 2018

POSITION INFORMATION

- Baker School District is currently seeking candidates for two primary/elementary teaching positions at Brooklyn Primary K–3 for the 2018-2019 school year. See video, “Celebrate Baker City”, on home page at the bottom: <https://www.baker5j.org>.

POSITION EXPECTATIONS

- Develop reasonable roles of classroom behavior and procedure, and maintains order in the classroom in a fair and just manner.
- Take all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
- Maintain accurate records as required by law, district and building policy and administrative regulation.
- Regularly assess the accomplishments of students, providing timely feedback and progress reports as required.
- Assist in upholding and enforcing school rules, administrative regulations, and Board policies.
- Meet with parents for education related purposes outside the instructional day, when necessary, or by direction of building principal and/or superintendent.
- Establish and maintain open lines of communication with students and their parents concerning academic and behavioral progress.
- Fulfill all State and District requirements regarding work samples and assessments. Maintain confidentially.
- Keep lesson plans current and readied for substitute teachers.
- Performs other duties as assigned.

PROFESSIONAL REQUIREMENTS

- This position requires the candidate to hold, or be eligible to hold an Oregon Teaching License with the proper endorsement.

SKILLS AND COMPETENCIES

- Willingness to work collaboratively with colleagues;
- Excellent oral and written communication skills;
- Develop and maintain classroom environment conducive to effective, engaging and developmentally appropriate learning;
- Ability to assess and differentiate the learning needs of students, seeking the assistance of District specialists as needed;
- Ability to observe and record each child’s developmental progress.

CONTRACT INFORMATION

- The salary scale for the 2018-2019 school year is \$33,530 - \$63,557, depending on years of experience and level of education. Baker School District allows all experience years and education to be used in placing the teacher on the salary schedule. This position will begin at the start of the 2018-2019 school year. Currently, teacher contracts are approximately 1533 hours.

APPLICATION PROCEDURE

- **In District (Current Employee on Contract with the District)**
Letter of Interest and Resume
- **Out of District**
Apply at <https://www.baker5jcareers.org/apply-now> and submit a Certified Application, upload a Letter of Interest, a Resume, and three Letters of Recommendation. If you have any questions, please call Cathy Martin, Personnel Department, at 541-524-2261, or email at cathy.martin@bakersd.org.

DISTRICT POLICY

It is the district's policy is to provide veterans and disabled veterans with preference as required by law.

During the application process, a veteran will need to submit the following:

- Copy of the Certificate of Release or Discharge from Active Duty (DD Form 214 or 215). **OR** Proof of receiving a non-service connected pension from the US Dept. of Veteran's Affairs.
- Disabled veterans must also submit a copy of their Veterans disability preference letter.

CLOSING DATE

- Open until filled.