



**Woodburn School District welcomes educational leaders to apply for the position of:**

## **Principal of Lincoln Elementary School**

Leading an elementary school is not for the faint of heart. It takes courage, vision, and a deep commitment to making a positive impact on the lives of young people. But what if we told you there's an opportunity to take on this challenge in a school that has an extensive Dual Language Program and is located in the heart of a largely-Latinx school population?

This is not just any job. This is a chance to be a leader in a community that is hungry for change. You'll have the opportunity to shape the direction of the school and ensure that every student has access to the tools they need to succeed. Along with an expansive Dual Language Program, you'll be empowering students to think globally and expand their horizons.

This leadership position is not only about managing resources and implementing policies. It's about building relationships, creating a culture of trust and respect, and encouraging others to reach their full potential. If you're ready to embrace this challenge and become the kind of leader who can change lives, then this opportunity is for you!

### **Minimum Qualifications:**

- Bilingual English/Spanish Required.
- Understanding of bilingual education requirements and programs.
- Master's Degree in Education or related field.
- Background and Criminal History Clearance.
- Valid Oregon Administrative License with Administrator Endorsement.
- Three years of successful teaching and/or administrative experience.
- Demonstrates high level of communication skills and meets District standards for oral and written language proficiency in English and Spanish
- Skill in leadership and facilitation of work involving colleagues and administrators, including problem solving and conflict resolution.
- Excellent organizational skills for effectively managing multiple tasks.

- Ability to understand and follow oral and written instructions.
- Understanding of curriculum, instruction, assessment and staff development requirements under state and federal education laws and regulations.
- Understanding of strategic and school improvement planning
- Understanding of effective staff supervision and evaluation procedures.
- Such alternatives to the above qualifications as the Board or administration may deem appropriate and acceptable.

### Qualities and expectations of a candidate will include:

Student-Centered	Results-Driven
Excellent Communicator	Fosters Team Building
Appreciates Cultural Diversity	Family engagement
Innovative instructional Leader	Values Professional Growth
Community Partnerships	Relationship builder

### About Lincoln Elementary School

Lincoln Elementary is a K-5 school with a strong Dual Language Program where students have the opportunity to learn in Spanish and English. Throughout the year, the school community celebrates together in Winter Fest, Family Fun Night, Kindergarten Celebration and Fifth Grade Promotion, as well as other district-wide celebrations. Lincoln hosts *Start Making a Reader Today* (SMART) where volunteers visit our school and read with students. Students have the opportunity to go on field trips and visit places such as local theaters, Oregon Zoo, and OMSI. They also have the opportunity to visit colleges like Oregon State University. Lincoln has an After School Club and Extended-Day program, and has a partnership with Success High School where high school students serve as mentors.

The Lincoln community is proudly the home of the district's Family University (FAMU), a program servicing our students and families. Family engagement (or involvement) is the driving force behind FAMU. Students attend Family University after school to receive help in math or reading, create projects in our arts and craft station, play games and learn about other programs such as Girl Scouts. Families are also encouraged to register to learn English at their level, take courses to obtain their GED in either English or Spanish, Learn a new language with Rosetta Stone, and take classes to obtain their citizenship.

### Facts about Lincoln Elementary School:

- Diverse 590 student body, being 83% Hispanic
- 33 licensed teachers and 2 full time counselors; 27 classified staff
- 73% of licensed staff are bilingual 79% has an ESOL endorsement

### About Woodburn School District

Woodburn is a community rich in history, tradition and diversity. With a mix of world cultures, Woodburn celebrates its diversity as one of Oregon's fastest growing and innovative communities. Woodburn schools have long been known for their forward-looking dual language programs in Spanish and Russian, and have a proud history of serving students from many cultural backgrounds. Woodburn has one high school, an alternative education high school, two middle schools, and four elementary schools.

Its location in the northern Willamette Valley along Interstate 5 offers quick and easy access to both the Portland and Salem metropolitan areas. Long known as a center of agriculture,

Woodburn is also the window to the Willamette Valley, providing visitors a gateway to some of the area's most beautiful attractions, including the Oregon Garden, Champoeg and Silver Falls state parks. Less than two hours from the Oregon Coast or the Cascade Mountains and midway between Oregon's capital, Salem and its largest metropolitan city, Portland. Woodburn is an ideal location in which to live, work and play.

### Estimated Hiring Timeline:

Position Opens – March 8, 2023  
Application Deadline – April 5, 2023  
Application Screening – April 10 – 14, 2023  
Interviews – May 17 – 21, 2023  
Selection - June 1, 2023  
Start Date – July 1, 2023

### Terms of Employment:

Contract Length: 12 month position 260 days including 13 holidays  
Salary Range: \$121,647 - \$134,873  
Benefits: District pays employee PERS 6% contribution Excellent insurance package and tuition reimbursement

### How to Apply:

Go to the Woodburn School District website at [www.woodburnsd.org](http://www.woodburnsd.org)  
Be sure to complete all sections of the application and attach all required documents.

### District Contacts:

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