

Sauvie Island School
Job Description
Elementary Teacher

POSITION INFORMATION:

Application Deadline Date: Until Filled
Start Date: August 25, 2025
Posting Date: June 2025

Job Title: Elementary Teacher
Location: Sauvie Island School
Report to: Executive Director
Status: Full-Time
Salary: TBD based on experience

About Sauvie Island School: Sauvie Island School is a K-8 Public Charter School located north of Portland, Oregon, between the Columbia River and the Multnomah Channel. Our school is the heart of the Sauvie Island Community. Sauvie Island School encompasses one class of 24 students per grade; therefore, we house 9 classes and 216 students in our K-8 school. SIS provides the children of our broader community (Scappoose, St. Helens, North Portland, etc.) an opportunity to learn through the lens of Place-Based Education, engaging students in their learning and connecting them to their community. In addition, our approach supports Project-Based Learning and Thematic Instruction and values stewardship deeply rooted in the uniqueness of Sauvie Island. SIS provides quality standards-based core curriculum, as well as learning experiences outside the classroom so that students are engaged in their learning. The school is the meeting place where students, parents, staff, and the community are partners in the educational process for the achievement of all children. Please visit www.sauvieislandschool.org to learn more about our school.

SUMMARY: A Sauvie Island School teacher understands and promotes the school's Place-Based mission, vision, objectives, and policies both within and outside the immediate school community. The teacher is responsible for providing a Place-Based/Project-Based and Integrated instructional program that supports the individual needs of all children. Teachers use Storyline, Backwards design models, and collaboration to design and implement these programs. We use and model a Growth Mindset approach to learning and teaching. We are implementing Mindfulness school-wide with opportunities for students to practice throughout the day. SIS has a strong commitment to professional growth/learning, and collaboration amongst colleagues is highly important. K-3 teachers also provide a balanced approach to literacy that includes, but is not limited to: explicit multisensory phonics/handwriting/spelling instruction, guided reading, small group reading, home practice, writers' workshop, and iPad reading/writing opportunities.

All teachers at SIS are enrolled in a generous retirement package through the Oregon Public Employee Retirement System. SIS also offers medical and dental insurance policies at no monthly premium cost to the employee.

RETENTION & REWARD PROGRAM: SIS is piloting a Retention and Rewards program, beginning in the 2024-25 academic school year. This program applies to all classified and certified employees of SIS. Currently, contractors and district employees are not included. Retention stipends for returning staff (after 2 complete years) will be paid each September as a percentage of the previous year's base pay. Signing stipends of \$1000 for new classified and

certified employees will also be paid in September. Personal Days off increased to 3 for all staff with 9 years or less at SIS, 4 for staff with 10 years or more. SIS Board will review the health of the pilot plan every 2 years, beginning Sept 2026, unless extenuating circumstances arise. The Board will notify staff of any changes at least one year in advance.

ESSENTIAL REQUIREMENTS:

PERSONAL QUALITIES:

1. Critical thinking skills
2. Empathy and patience
3. Sense of humor
4. Strong work ethic
5. Positive, problem-solving attitude
6. Trustworthy

ESSENTIAL DUTIES AND RESPONSIBILITIES: Essential duties of this position include the following. Employees in this position perform some or all of the following tasks.

- Ensures that classroom and curriculum meet SIS philosophy, Oregon State Standards, and Common Core.
- Adheres to Ethical Educator & Professional Practices as set forth by Teacher Standards & Practices Commission (TSPC). <http://www.tspc.state.or.us/pub.asp?id=6>
- Develops daily lessons founded in a sense of place that are developmentally appropriate.
- Provides instruction, organization, and management in the classroom, which creates a respectful environment conducive to learning, supported by PBIS principles.
- Engages in weekly professional development meetings, monthly staff meetings, team meetings, and serves on a school committee.
- Creates and maintains a healthy and safe environment within the classroom and the school.
- Adheres to all school systems, protocols, and policies that are developed.
- Maintains a high level of ethical behavior and confidentiality when dealing with student information.
- Arrives at work on time and can be flexible in participating in after-school meetings and evening activities.
- Communicates effectively with colleagues, students, and parents
- Assumes responsibility for instructional materials.
- Maintains a valid Oregon teaching license registered in the manner provided by law during employment.
- Required to be a respectful, cooperative, contributing, and reliable staff member.
- Performs other duties as assigned.

PREFERRED CURRICULUM & EXPERIENCE:

Knowledge of and/or experience with:

- Place-based Philosophy

- Backward Design approach
- Storyline Method
- PBIS & Mindfulness practices
- Wilson Foundations/Geodes (Phonics)
- Great Minds Wit & Wisdom (LA)
- DIBELS
- Bridges (Math)
- Differentiated Instruction & Formative Assessment
- Technology Skills- iPad, Interactive Projector, Document Camera, etc.

SUPERVISORY RESPONSIBILITIES: All SIS Staff have some responsibility for supervising students and assisting in maintaining a safe environment. At times, they will need to supervise student workers and volunteers.

QUALIFICATIONS: To perform this position successfully, an individual must be able to perform each essential duty satisfactorily. The qualifications listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform essential job functions.

- A Bachelor's degree from an accredited institution is required; a Master's degree is preferred. Must hold, or be eligible to obtain, a valid Oregon Teaching License with the appropriate endorsement(s).
- Works well with others from diverse backgrounds. Focuses on resolving conflict, maintaining confidentiality, listening attentively to others without interrupting, controlling emotions, and remaining open to others' ideas to contribute to a positive team spirit. Demonstrated ability to successfully work with children who have a wide range of disabilities.
- Strong verbal and written communication skills in English. Ability to effectively present information and engage in meaningful dialogue with students, families, school staff, and community members in one-on-one, small group, and large group settings.
- Understanding of research-based mathematics instruction, including how young learners develop foundational concepts such as number sense, operations, and place value. Skilled in supporting students' mathematical thinking through whole group, small group, and individualized instruction. Uses hands-on manipulatives, visual models, and conceptual strategies to engage and support diverse learners.
- Understanding of the Science of Reading, the Foundational Reading Components, and how to teach them. Ability to instruct and support students in acquiring and building their literacy skills, through whole group, small group, and/or one-on-one instruction. Ability to deliver curriculum through a multisensory phonics approach.
- Strong problem-solving skills and the ability to adapt to varied situations within established school policies and procedures. Able to interpret and follow instructions delivered in written, oral, visual, or schedule-based formats.
- General knowledge of computers and iPad usage and ability to use database software, e-mail, internet software, spreadsheets, teaching software, apps, and word processing software.

