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INTERIM SUPERINTENDENT

Cory Pederson

PRINCIPAL

Michael Scott

SCHOOL BOARD CHAIR

TJ Hecox

April 11 2025

SPECIAL EDUCATION DIRECTOR

Application available on the Jewell School District Website: www.jewell.k12.or.us. Hover on District > Click Employment

Application

Deadline Date: Until Filled

Start Date: August 25, 2025

Position Description: Jewell School District is seeking a Special Education Director to provide leadership, management and coordination for all special education programs and services, ensuring compliance with laws and regulations while advocating for students with disabilities and supporting staff through professional development and program evaluation for our Kindergarten through 12th grade district.

This position will also incorporate the role of Preschool Promise (PSP) Coordinator, which will be responsible for helping the program to achieve all program quality requirements, and completing specific grant reports for the program. The position also incorporates a behavioral specialist component in which they would support school teams to implement behavior and social skills interventions leading to student success. This would be done by providing supportive consulting services to assist staff and families in the development and implementation of comprehensive behavior intervention plans for students.

Duties and Responsibilities:

1. Oversee the development and implementation of individualized education Programs (IEPs).
2. Supervise and evaluate special education staff.
3. Collaborate effectively with teachers, administrators, parents and other stakeholders.
4. Facilitate communication and coordination among all parties involved in special education.
5. Advocate for the needs of students with disabilities
6. Ensure that students with disabilities have access to appropriate accommodations and supports.
7. Monitor student progress and adjust programs as needed.
8. Collect and analyze data to evaluate the effectiveness of the program.
9. Identify areas for improvement and implement changes to enhance program outcomes.

10. Communicate with children and parents in a positive and encouraging manner.
11. Perform other duties and assume other responsibilities as assigned by the administrator.
12. Looking at data systems for monitoring student progress and decision making for students presenting behavioral concerns, as well as being a part of the MTSS district team every Wednesday during professional development time.
13. Functional Behavioral Assessments and Behavior Support Plans
14. Complete Preschool Promise monthly and quarterly reports
15. Take part in Preschool Promise virtual meetings as needed.
16. Making sure the Preschool Promise Program is meeting all program quality requirements.

Schedule: Full Time

Salary Range: \$50,737/yr - \$103,804 /yr *plus a generous and competitive benefit package*

Application Requirements: The applicant must submit the following items:

Online Licensed Application Form

Cover Letter

Professional Resume

Letters of Recommendation (3 required)

Please send all application materials to allycec@jewellk12.org or in person at Jewell School District 8 • 83874 Hwy 103 • Seaside, OR 97138

Contact: Allyce Chronister at 503-755-2451 x2493 or allycec@jewellk12.org for more information.

Jewell School District is a unique PK-12 District located in the coast range of Northwest Oregon. The community is comprised of a diverse population ranging from long-time residents, to homesteaders, to commuters into high tech western Washington County and the coast. The school prides itself on very small class sizes and meeting each student's needs. The school itself is a beautiful ten year old facility situated on 80 acres in the Nehalem River Valley of Clatsop County. The school is just two miles from the Jewell Wildlife Refuge featuring one of the largest elk herds in the northwest. Our faculty is hard working, energetic, professional and passionate about our students and their learning. We are looking for the perfect new member of our instructional team! Please peruse our student designed website at www.jewell.k12.or.us.