

April 4, 2025

**POSITION:** **Special Education Teacher**

**LOCATION**: Neah-Kah-Nie School District

**DURATION**: Full-time, 191 days per year

**TO APPLY AND/OR QUESTIONS CONTACT:**

Kathie Sellars, Administrative Assistant/HR Coordinator

Neah-Kah-Nie School District

PO Box 28/504 N. Third Avenue

Rockaway Beach, OR 97136

Phone: 503-355-3506

**SALARY RANGE**: $48,969 - $97,935

**DIESIRED START DATE**: To Be Determined

**APPLICATION TIMELINE:** Open Until Filled

**APPLICATION REQUIREMENTS:** Submit application to [SchoolSpring](https://neahkahnie.schoolspring.com/) Apply to position #558. Only complete applications will be considered. A complete application must consist of the following: TalendEd application, cover letter, three letters of recommendation, transcripts and teaching license.

**QUALIFICATIONS:** See attached job description. Must have or be eligible for appropriate TSPC licensure. Must be able to pass Oregon Department of Education Criminal History Background check and pre-employment drug screen.

**BENEFITS:**

Medical, Dental and Vision Insurance (see insurance cap information in the table below), Retirement Plan, three personal leave days per year, one day of sick leave earned each month, family sick leave, eight paid holidays, life insurance, HRA VEBA for any amount of unused insurance cap dollars. Other employee benefits outlined in the Licensed Bargained Agreement can be found by clicking [here](https://nknsd.org/wp-content/uploads/2020/01/2019-2022-Contract-Final-revised-08232019_w_-signat8ure-page-1.pdf).

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| Table of Maximum Contributions | | | |
| Tier | 2022-2023 | 2023-2024 | 2024-2025 |
| Full Family | 2,436.77 | 2,448.95 | 2,461.19 |
| Employee/Spouse | 1,729.29 | 1,737.94 | 1,746.63 |
| Employee/Child | 1,493.51 | 1,500.98 | 1,508.48 |
| Employee Only | 786.06 | 789.99 | 793.94 |

For additional district information and to apply visit our website at: [www.nknsd.org](http://www.neahkahnie.k12.or.us)

Neah-Kah-Nie School District is an equal opportunity educator and employer. The district does not discriminate in employment, treatment in, admissions to, or access to its programs, activities, and services on the basis of race, color, age, sex, national origin, handicap, or otherwise as proscribed by applicable state and federal laws and regulations.

The District, in support of employment practices free of barriers to disabled persons and in compliance with the Americans with Disabilities Act of 1990, provides reasonable accommodations necessary upon request and appropriate notice. For further information or assistance, contact the District Administration Office at (503) 355-2222. Speech/hearing impaired persons may reach the District through the Oregon Telecommunications Relay Service by dialing 1-800-735-2900.

VACANCY ANNOUNCEMENT

NEAH-KAH-NIE SCHOOL DISTRICT

**Job Description**

**NEAH-KAH-NIE SCHOOL DISTRICT**

**Job Description**

TITLE: **SPECIAL EDUCATION TEACHER**

REPORTS TO: Principal

EVALUATED BY: Principal

**JOB GOALS:**

1. Ensure that all district, state, and federal guidelines regarding the pre-referral process, and special education processes and record keeping for referral and evaluation, eligibility, provision of a free appropriate public education, and placement are strictly followed.

2. Provide specially designed instruction to assist students in the acquisition of skills and knowledge necessary to achieve the goals of the Individual Education Plan (IEP), as well as the State Benchmark Standards.

3. Support and consult with the classroom teacher regarding ways to modify instruction and materials for students with learning disabilities and other handicapping conditions.

4. Develop a positive working relationship with students, staff, administration, parents and community.

**ESSENTIAL REQUIREMENTS:**

1. Holds a valid Oregon Teaching license with a Special Education or other appropriate endorsement.

2. Successful teaching experience.

3. Understands the instructional and assessment requirements necessary to assist students in reaching the content and performance standards as established by Oregon’s Educational Act For The 21st Century.

4. Knowledge of child growth and development at each level of instruction.

5. Knowledge of effective behavior management methods, functional behavior assessment and behavior intervention plan strategies.

6. Maintains satisfactory attendance as defined in District policy and regulations.

**PERFORMANCE RESONSIBILITIES;**

1. Provides specially designed instruction focusing on individual student needs and the achievement of the state content and performance standards.

2. In preparation for instruction, addresses both short and long-term learning goals. Shows written evidence of preparation upon request of immediate supervisor.

3. Provides developmentally appropriate learning experiences.

4. Works cooperatively with classroom teachers who have students with disabilities assigned to their rooms. Assists in the diagnosis and instructional planning for identified students, monitors the IEP and makes specific recommendations to teachers regarding the need for adaptations and modifications in instructional strategies and materials.

5. Maintains professional competence through inservice education activities provided by the District and/or in self-selected professional growth activities.

6. Uses a variety of formal and informal assessments to diagnose and monitor student progress on IEP goals and objectives.

7. Consults with, trains, and supervises Instructional Assistants regarding the academic and behavioral goals of students with disabilities.

8. Prepares and maintains accurate and complete records regarding the special education processes and procedures, referrals, testing, IEP decisions, IEP files and a census of identified students as required by law and district policy.

9. Maintains professional confidentiality concerning individual student data and achievement.

10. Communicates to students and parents the level of student achievement towards achieving the IEP goals and state standards, at a minimum, on schedule specified by IEP.

11. Establishes and maintains standards of student behavior needed to achieve a functional learning environment. Notifies and involves parents/guardians regarding a student’s behavior as outlined in school and District policies.

12. Takes all reasonable precautions to provide a safe, secure learning environment.

13. Maintains a high level of professional integrity by adhering to the Teacher Standards and Practices requirements for an Ethical Educator, (as written in the Staff Handbook) as well as Board Policy and State Law.

14. Participates in various meetings (e.g. staff, department or grade level team, SST, IEP, parent conferences, inservice training, etc.) for the purpose of receiving and/or providing information or sharing expertise.

15. Performs such other tasks as may be assigned by the Board of Administrations.

ADDITIONAL CERTIFICATES, LICENSES, REGISTRATIONS, BONDING, AND/OR TESTING REQUIRED:

\*Teaching credential for level of instruction

\*Pre-employment drug screen

\*Endorsement of specialized instruction

\*Criminal Justice Fingerprint Clearance

**PHYSICAL DEMANDS:**

Significant physical abilities include lifting/carrying, reaching/handling, talking/hearing conversations, near/far visual acuity/depth perception/accommodation/field of vision. (See addendum for details)

**TERMS OF EMPLOYMENT:**

One hundred ninety-one (191) days per school year. Salary to be according to current salary schedule agreed upon in the Certified Collective Bargaining Agreement.

**EVALUATION:**

The performance of this job will be evaluated in accordance with provisions of the Certified Agreement, Board Policy and State Law.

*I have read and understand the responsibilities and qualifications of the position description.*

*Employee Date*