

GLADSTONE SD 115

Principal - Middle School (2785)

JOB POSTING

Job Details

Posting ID

2785

Title

Principal - Middle School

Description

Work Year: 230 Day Contract
Supervised by: Superintendent
Classification: Administrator

Gladstone School District has an opening for a middle school principal.

Application Deadline: Open Until Filled
Start Date: July 1, 2025

General Description of the Job:

School administrator who is actively involved and responsible for management of Kraxberger Middle School, including curriculum, instruction, staff, budget, physical facilities, public relations and the safety and welfare of the students. Provides leadership and assists teachers in leading students toward the fulfillment of their potential for intellectual, physical, emotional and psychological growth and maturation.

Minimum Qualifications:

1. Valid Oregon administrative license with appropriate endorsements.
2. Master's degree with emphasis in secondary education.
3. Successful teaching experience.
4. Three (3) years successful administrative experience, principal experience preferred.
5. Possess the emotional and physical stamina to perform duties as required by the designated task except for temporary disability.
6. Sound oral and written communication skills.
7. Effective and reasonable practices with regard to student discipline.
8. Successful experience in developing and administering a budget in a responsible manner.
9. Successful experience in staff development and evaluation.
10. Maintain the highest standards of ethics, honesty, integrity and personal conduct.
11. Maintain a positive relationship with students, staff, and parents.

Essential Functions:

1. Prepare and administer an annual school budget.
2. Submit recommendations for selection of staff, and supervise and evaluate employees assigned to the school.
3. Promote positive student behavior and discipline in accordance with district policies, resulting in effective instruction in school.
4. Provide strong instructional leadership based in a thorough knowledge of effective, research-based pedagogy and current curriculum models.
5. Supervise the planning and implementation of an engaging curriculum, evaluate its effectiveness using appropriate school data, facilitate meaningful and differentiated professional development, and implement necessary changes for continuous school improvement.
6. Design a comprehensive and effective school schedule that utilizes the strengths of each staff member and provides an age-appropriate, comprehensive educational experience to meet the needs of all learners.
7. Develop and implement plans to prepare the staff and students for successful completion of state testing protocols including designing effective test schedules and the collection and review of relevant testing data for school improvement.
8. Prepare and implement school regulations and procedures consistent with district policy.

9. Maintain effective human relationships among students, school staff, and parents such that it supports instruction provided in the school and policies of the district.
10. The principal is responsible for the associated student body funds in the school.
11. Become familiar and knowledgeable of state laws and district policies concerning his/her school operation.
12. Demonstrate an understanding and provide leadership in responding to educational reform.
13. Carry out any other duties assigned.

<i>Shift Type</i>	Full-Time	<i>Salary Range</i>	\$132,879.00 to \$149,557.00
<i>Salary Code</i>	Per Year	<i>Job Category</i>	Administrative
<i>External Job Application</i>	Administrator Application - Final	<i>Internal Job Application</i>	Administrator Application - Final
<i>Location</i>	Kraxberger Middle School	<i>Posting Status</i>	Inactive
<i>Minimum Qualifications Screening</i>			

Job Application Timeframes

<i>Internal Start Date</i>	07/01/2025	<i>General Start Date</i>	
<i>Internal End Date</i>		<i>General End Date</i>	

Job Pools

<i>Pool Name</i>	<i>Quantity</i>	<i>Requisition ID</i>	<i>Requisition Title</i>
Default	1		

Alternate Job Contact

<i>Name</i>	Tammy Tracy	<i>Title</i>	HR Director
<i>Location</i>	Gladstone School District Office	<i>Phone</i>	503.655.2777
<i>Email</i>	tracyt@gladstone.k12.or.us		

References

<i>Automatically Send Reference Check</i>	Yes	<i>Reference Check Form</i>	Certified Survey
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